



United States
Office of
Personnel
Management

Summer Jobs for 1987

Opportunities
in the Federal
Government

Announcement

No. 414

December 1986

RETURN TO GOV. POST. OFFICE

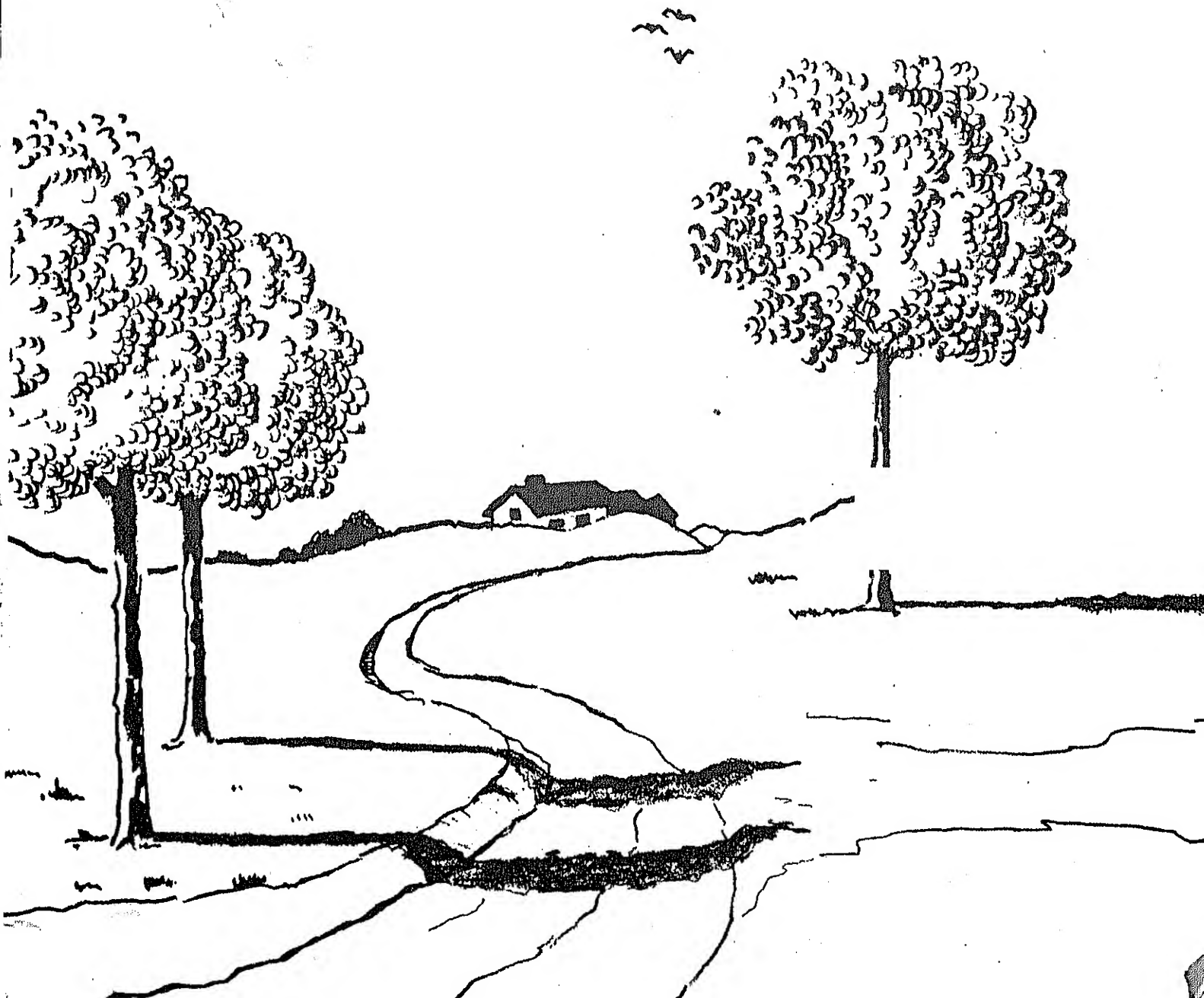


TABLE OF CONTENTS

Information Applicable to All Summer Jobs	Page 1
Group I	2
Describes the requirements and procedures for applying for clerical jobs in grades GS-1 through GS-4, and lists jobs that may be available. Apply directly to the agencies listed.	
Group II	7
Describes the requirements and procedures for applying for other jobs in grades GS-1 through GS-4, and lists jobs that may be available. Apply directly to the agencies listed.	
Group III	13
Describes specialized positions in grades GS-5 and above requiring at least a bachelor's degree or equivalent experience. Apply directly to the agencies listed.	
Group IV	19
Provides Information on Trades and Labor jobs. Apply directly to the agency where you would like to work.	
Group V	20
Furnishes information on the Summer Employment Program for Needy Youth (Summer Aid Program). Apply to your local State Employment Service office.	
List of Office of Personnel Management Federal Job Information/Testing Offices	21
Addresses of Departments and Agencies	22

NOTICE TO ALL APPLICANTS

THE NUMBER OF SUMMER JOBS AVAILABLE IS RELATIVELY SMALL IN COMPARISON TO THE LARGE NUMBER OF APPLICANTS WHO FILE FOR SUMMER EMPLOYMENT CONSIDERATION WITH THE FEDERAL GOVERNMENT. ONLY A SMALL PERCENTAGE OF APPLICANTS WHO APPLY ARE HIRED. THEREFORE, YOU SHOULD NOT LIMIT YOUR EFFORTS TO OBTAIN SUMMER WORK SOLELY WITH THE FEDERAL GOVERNMENT.

INFORMATION APPLICABLE TO ALL SUMMER JOBS

Summer jobs are located in Federal agencies and departments throughout the United States. The majority of jobs are in large metropolitan areas.

The jobs and/or occupational fields included in this announcement are the kinds of jobs that the agencies and departments listed **expect** to fill. The listings are not all inclusive. The agencies and departments listed may have other kinds of jobs available or may not be able to fill all of the jobs that have been anticipated.

This announcement covers primarily jobs in the Washington, D.C. metropolitan area. Employment opportunities in other geographic areas are described in regional supplements to this announcement. You may obtain a supplement covering your area of work preference from the Office of Personnel Management (OPM) Federal Job Information/Testing Office nearest the location of your choice. The addresses of Federal Job Information/Testing Offices are listed on page 21 of this announcement.

If you wish information on employment opportunities in an agency that is not listed in either the announcement or the supplement, you should contact that agency directly to find out if applications are being accepted for summer employment and what jobs might be available. Agency addresses may be obtained from Federal Job Information/Testing Offices or from local telephone directories under the listing "United States Government."

Postal Service Jobs

Questions about Postal Service employment should be directed to the Post Office where employment is desired.

Equal Employment Opportunity

All qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, age, handicap, or political or personal favoritism.

Citizenship

Most summer jobs are in the competitive civil service and require United States citizenship.

Military Draft Registration

Male applicants between the ages of 18 and 25 are eligible for appointment only after registering for the Military Draft.

Members of Family

In order to consider for summer employment the son or daughter of an agency employee, that agency must follow certain procedures to assure that the son or daughter is not given preference over other candidates.

Work Permits

Some State laws require persons under the age of 18 to obtain a work permit before being employed; therefore, applicants who are under 18 should check with their State or local authorities for specific requirements.

Reemployment

Under some circumstances persons who worked for a Federal agency during a previous summer may be reemployed by the same agency without having to file under Announcement 414 procedures. To find out about reemployment possibilities, contact the agency where you worked before.

Additional Information

For general information about Federal employment and current information on salaries, contact a Federal Job Information/Testing Office at the addresses listed on page 21 of this announcement.

How to File With Federal Agencies

Opportunities for summer employment in each of the agencies and departments listed are **extremely limited**. Because of the large volume of applications received, most agencies will not acknowledge or return your application. In most cases, only those applicants who are selected for appointment will be notified.

Once you are sure that you meet the experience/education and skill requirements for the job(s) in which you are interested, file the forms indicated below with each agency where you wish to be considered for summer employment. Be sure to specify the type of job(s) for which you wish to be considered, the lowest grade level you will accept, and the location where you are willing to work. If additional information is needed, it will be included in an agency's listing and should be submitted at the time you apply. Incomplete applications will not be considered.

If you have occasion to inquire about your application after it has been mailed, direct your inquiry to the same address to which your application was sent. You should provide the agency with sufficient information so that your inquiry can be matched with your application (e.g., name, social security number, announcement number, job title and date submitted).

If you are currently a student, please include on your application forms any courses which you will complete in the spring of 1987.

Forms

The Standard Forms (SF) and OPM forms described in this announcement may be obtained from the Federal Job Information/Testing Offices, or any OPM Area Office.

- SF-171—Personal Qualifications Statement. Use your permanent home address on this form and on all correspondence with agencies.

- OPM Form 1170/17—List of College Courses and Certificate of Scholastic Achievement. This form must be completed by all applicants who are applying for employment based on education. List all undergraduate courses you will have completed by the end of the current school year, including credit hours you expect to earn. Compute your grade point average.
- SF-15—Claim for 10-point Veteran Preference. Submit this form with a photocopy of appropriate proof, if you are claiming 10-point veteran preference.

Application Deadlines

Except as noted below, you may file your application with each agency and department where you wish to be considered for summer employment between:

MARCH 15 AND APRIL 15, 1987

Filing dates for some agencies vary from this period. Be certain to note individual deadlines. APPLICATIONS FOR JOBS COVERED BY THIS ANNOUNCEMENT WHICH ARE POSTMARKED AFTER THE DEADLINE DATE WILL NOT BE ACCEPTED.

The addresses of the agencies and departments listed are included on pages 22 through 24 of this announcement.

GROUP I—CLERICAL JOBS, GS-1/4

Jobs Covered

The jobs in this group are in grades GS-1 through GS-4 and include such clerical occupations as:

Claims Clerk	Mail and File Clerk
Clerk	Payroll Clerk
Clerk-Typist	Personnel Clerk
Clerk-Stenographer	Procurement Clerk
Coding Clerk	Staffing Clerk
Data Transcriber	Statistical Clerk
Editorial Clerk	Supply Clerk
Information Receptionist Clerk	Travel Clerk
Intelligence Aid/Clerk	

Who May Apply

To apply for jobs in this group, you must be at least 18 years of age, or at least 16 years of age and a high school graduate at the time you report for work.

Experience/Education Requirements

Most of the jobs in this group also require education or experience. The following table shows the amount of education/experience (or a combination of both) generally required for eligibility at each grade level:

Grade	Weekly Pay*	Experience or Education**
GS-1	\$180	No education or experience required
GS-2	\$202	High school graduation or 6 month's experience
GS-3	\$220	Meet GS-2 requirements plus 1 year college or 1 year experience
GS-4	\$247	Meet GS-2 requirements plus 2 year's college or 2 year's experience

*estimated

**X-118 modified for some positions

There is no written test for these jobs. All applicants who meet the requirements listed above should file directly with the Federal agency where they would like to work.

Additional Requirements For Typist And Stenographer Applicants

If you are applying for a typist or stenographer position, you must meet the following skill requirements:

Typist, (Trainee), GS-1	30 words per minute
Typist, GS-2, GS-3, GS-4	40 words per minute
Stenographer	80 words per minute

Your proficiency in typing and shorthand may have been gained through schooling, employment (including paid or volunteer work) or otherwise. You will certify to the speed at which you can type and/or take dictation on the application form. You should be able to type/take dictation accurately at the required speed. YOUR CLAIMED PROFICIENCY MAY BE VERIFIED AT THE TIME OF APPOINTMENT. IF YOU ARE UNABLE TO MEET THE SKILL REQUIREMENTS AT THAT TIME, YOU WILL NOT BE APPOINTED.

AGENCY FOR INTERNATIONAL DEVELOPMENT

Filing Deadline: January 15

Typists—Stenographers, GS-2/3/4

Positions are located in the Washington, DC area. Because of the large volume of applications anticipated, no acknowledgment of receipt will be made.

DEPARTMENT OF AGRICULTURE

Agricultural Research Service

Filing Dates: January 2 through March 31

Typists, GS-2/3/4

Applicants for Typist positions are required to type a minimum of 40 words per minute. All applicants must submit a completed and signed SF-171 and OPM Form 1170/17 which includes all courses expected to be completed in spring 1987. Applicants who have proficiency certificates should submit them with their applications. Applicants must be U.S. citizens. Positions are located in Beltsville and Hyattsville, MD. Send applications to the Agricultural Research Service address listed in back of this announcement.

Animal and Plant Health Inspection Service

Filing Dates: February 1 through March 15

Typists, GS-2/3/4

Positions located in Washington, DC and Hyattsville, MD.

Personnel Operations

Filing Dates: February 1 through March 15

Mail Clerks—Typists, GS-2/3/4

Positions are located in Washington, DC. Submit an SF-171 and OPM Form 1170/17.

DEPARTMENT OF THE AIR FORCE

Air Force District of Washington

Filing Dates: January 5 through March 21

Clerks, GS-2/3—Typists, GS-2/3/4

Primarily Typist positions. Located at the Pentagon, Andrews AFB, Bolling AFB, and a limited number of positions in Arlington, Alexandria, McLean, and Ft. Belvoir, VA. Submit SF-171 and OPM Form 1170/17. Applicants should indicate on the SF-171 which locations they will consider. Typist applicants who have proficiency certificates should submit them with their applications.

DEPARTMENT OF THE ARMY

Headquarters, U.S. Army Laboratory Command

Filing Deadline: January 30

Typists, GS-2/4

Positions located in Adelphi, MD; Woodbridge and McLean, VA.

All Other Army Activities in MD, VA, and DC:

Filing Deadline: March 13

Typists—Clerks, GS-2/4

Competition is keen. A separate application must be submitted for each type of position. All applicants must submit a complete and signed SF-171 and college transcript or preferably OPM Form 1170/17 which includes all courses expected to be completed in spring 1987. Candidates will be rated for highest grade qualified. Applications will not be returned and only candidates selected for employment will be notified. Consideration cannot be guaranteed if application is sent to any other Department of the Army office. Most jobs will be located at the Pentagon, Nassif Building on Columbia Pike, Ft. Myer, Pulaski Building on Massachusetts Avenue, Hoffman and AMC Buildings in Alexandria, Ft. Belvoir, and Walter Reed Medical Center.

DEPARTMENT OF COMMERCE

Bureau of the Census

Filing Deadline: April 1

Clerks—Typists—Statistical Clerks

Jobs at grades GS-2/4 located in Suitland, MD, a suburb of Washington, DC. ALL APPLICANTS MUST SUBMIT AN SF-171 AND OPM FORM 1170/17.

National Oceanic and Atmospheric Administration

Filing Deadline: February 1

Typists—Clerks, GS-2/4

Located throughout the Washington, DC metropolitan area (Camp Springs, Riverdale, Rockville, Silver Spring, and Suitland, MD; Georgetown, Washington, DC). All applicants must submit a complete SF-171 and OPM Form 1170/17 which includes all courses expected to be completed in spring 1987.

Patent and Trademark Office

Filing Deadline: March 1

File Clerks—Clerks—Typists

Located in Arlington, VA (suburban Washington, DC). All applicants must submit an SF-171 and OPM Form 1170/17.

Office of Inspector General, International Trade Administration, Office of the Secretary (including: Bureau of Economic Analysis, National Telecommunications and Information Administration, Office of the Under Secretary for Economic Affairs, Minority Business Development Agency, National Technical Information Service.)

Filing Deadline: March 1

Typists—Stenographers—Clerks, GS-2/4

Positions are located in Washington, DC; Germantown, MD; and Springfield, VA (DC metropolitan area). Applicants should submit an SF-171 and must indicate location(s) for which application is made.

DEPARTMENT OF DEFENSE

Defense Communications Agency

Filing Deadline: February 15

Typists, GS-2/3/4

Competition is keen. A separate application must be submitted for each type of position. All applicants must submit a complete and signed SF-171 and OPM Form 1170/17, including all courses expected to be completed in spring 1987. Positions are located in Arlington and Reston, VA. 50 vacancies are anticipated.

Defense Logistics Agency

Filing Dates: March 16 through April 16

Clerks—Typists—Stenographers

Located in Alexandria, VA.

— Defense Contract Administration Services Region Boston

Filing Dates: March 16 through April 16

Clerks—Typists—Stenographers

Positions located in New England and upstate New York.

— Defense Depot Tracy

Filing Dates: February 16 through March 16

Typists, GS-1/2/3

Located in Tracy, CA.

— Defense Contract Administration Services Region, Los Angeles

Filing Dates: March 16 through April 16

Typists—File Clerks—Data Transcribers

Positions located in Northern and Southern California and Seattle, WA.

Defense Mapping Agency

— Hydrographic/Topographic Center

Filing Dates: February 1 through March 15

Typists, GS-2/3/4

Positions are located in Brookmont, MD. Submit a com-

pleted SF-171 and OPM Form 1170/17 which includes all courses expected to be completed in spring 1987. Applicants are required to type a minimum of 40 words per minute. Applications will not be returned and only candidates selected for employment will be notified. Submit applications to the address listed in back of this announcement.

— All other Defense Mapping Agency activities in DC, MD, and VA:

Filing Dates: February 1 through March 15

Typists—Editorial Clerks, GS-2/3/4

Positions are located at Headquarters, Defense Mapping Agency on Massachusetts Avenue, Washington, DC; Office of Distribution Center, Brookmont, MD; and Defense Mapping School, Ft. Belvoir, VA. Applicants must submit a completed SF-171 and OPM Form 1170/17 and indicate location for which application is made. Send applications to the Consolidated Personnel Services Office listed in back of this announcement.

Washington Headquarters Services

Filing Dates: January 1 through January 15

Typists—Stenographers

All applicants—former WHS employees and new applicants wishing consideration must submit an SF-171 and OPM Form 1170/17. Previous WHS employees are eligible for reinstatement. Security clearances will be required which involve lengthy background investigations. Candidates will be listed on a random basis for employment consideration.

ENVIRONMENTAL PROTECTION AGENCY

Filing Dates: March 15 through April 15

Typists—Stenographers, GS-2/3/4

Limited number of jobs located in Washington, DC. All applicants should submit a completed SF-171 and OPM Form 1170/17 or transcript. The OPM Form 1170/17 MUST include the applicant's grade point average. Applicants employed by the Federal Government last summer should submit a copy of SF-50, Notification of Personnel Action. Incomplete applications and/or applications received before or after the filing dates will not be considered.

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

Filing Dates: February 1 through March 15

Clerks—Accounting Clerks—Typists

Limited number of clerical jobs at grades GS-2/4 located in Washington, DC. Applicants must submit a separate SF-171 for each type of position and OPM Form 1170/17 which includes all courses expected to be completed by summer 1987. Typists must certify their typing speed or submit proficiency certificates with their applications. Applications received after the filing date will not be considered. Due to the large volume of applications anticipated, no acknowledgment of receipt will be made.

FEDERAL EMERGENCY MANAGEMENT AGENCY

Filing Dates: February 3 through February 28

Typists—Clerks

Positions are located in the Washington, DC, area at the GS-2/3/4 grade levels. Most positions are for Typists. Submit an SF-171. Typists must self certify typing speed or possess typing proficiency certificate.

FEDERAL HOME LOAN BANK BOARD

Filing Dates: March 15 through April 15

Typists

Limited number of positions available in Washington, DC.

GENERAL ACCOUNTING OFFICE

Filing Deadline: March 15

Typists, GS-2/3/4

Approximately 20 positions located in the Washington, DC area.

GENERAL SERVICES ADMINISTRATION

Filing Dates: February 15 through March 15

Clerks—Typists

Positions located in Washington, DC. Applicants must enter "Group I" in item 1 of the SF-171.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Secretary (OS)

Filing Dates: January 1 through March 15

Typists—Stenographers, GS-2/3/4

Positions located in Washington, DC; Arlington, VA; Rockville and Baltimore, MD. Applicants should indicate location(s) for which application is being made.

Office of Human Development Services (OHDS)

Filing Dates: January 1 through March 15

Typists

Located in Washington, DC.

Public Health Service (PHS)

Filing Dates: January 1 through March 15 for jobs in the following Public Health Service agencies:

—Alcohol, Drug Abuse, and Mental Health Administration (ADAMHA)

Typists—Clerks—Stenographers

Located in Rockville and Bethesda, MD.

— Centers for Disease Control (CDC)

Typists

Positions located in Atlanta, GA.

— Food and Drug Administration (FDA)

Typists

Located in Bethesda, Silver Spring, and Rockville, MD; and Washington, DC.

— Health Resources and Services Administration (HRSA)

Typists

Located in Rockville, MD

— National Institutes of Health (NIH)

Clerks—Typists—Stenographers—Administrative Aids
Located in Bethesda, MD.

— Office of the Assistant Secretary for Health (OASH)

Typists
Located in Hyattsville and Rockville, MD; and Washington, DC.

— Saint Elizabeths Hospital (SEH)

Typists
Limited number of jobs located in Washington, DC.

Family Support Administration (FSA)

Clerks
20 positions located in Washington, DC.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Filing Dates: April 15

Clerks—Typists, GS-1/4
Approximately 20 positions will be available at the Headquarters Office in Washington, DC. All applicants must submit an SF-171. Applicants for Typist positions must have certification of their typing speed.

DEPARTMENT OF THE INTERIOR

Office of Surface Mining

Filing Dates: January 12 through February 9

Typists
Located in Washington, DC; WV; VA; PA; OH; IN; Denver, CO; TN; AL; and KY.

Bureau of Mines

Filing Dates: January 16 through February 16

Typists—Clerks
Limited number of jobs located in Washington, DC.

Bureau of Land Management

Filing Dates: March 15 through April 15

Typists
Limited number of jobs located in the Washington, DC metropolitan area.

U.S. Geological Survey

Filing Dates: March 1 through April 1

Typists
Located in Reston, VA.

Office of the Secretary

Filing Deadline: April 1

Typists
Limited number of jobs in Washington, DC.

Minerals Management Service

Filing Deadline: February 20

Typists
Located in Washington, DC; Reston, Herndon, and Vienna, VA.

National Park Service

Filing Deadline: April 15

Clerks—Typists
Limited number of GS-2/3/4 positions located in the Washington, DC metropolitan area.

INTERNATIONAL TRADE COMMISSION

Filing Dates: January 15 through February 14

Typists, GS-2/3/4
Limited number of positions available in the Washington, DC metropolitan area. To apply, submit an SF-171 and OPM Form 1170/17.

DEPARTMENT OF JUSTICE

Offices, Boards, Divisions of DOJ

Filing Dates: February 1 through February 28

Typists—Stenographers—Clerks
Located in Washington, DC. Submit an SF-171 and OPM Form 1170/17 if applicable to: U.S. Department of Justice, Summer Employment Group I, Room 6259, 10th and Pennsylvania Avenue, N.W., Washington, DC 20530.

Drug Enforcement Administration

Filing Deadline: February 2

Typists—Stenographers—Clerks
Approximately 25 positions at grades GS-2/4 located in the Washington, DC metropolitan area. Background investigation is required. Submit an SF-171 and OPM Form 1170/17 if applicable.

Immigration and Naturalization Service

Filing Dates: January 1 through March 15

Typists—Clerks—Stenographers, GS-1/4
Positions are located in Washington, DC. Because of the large number of applications anticipated, no acknowledgment of receipt will be made.

DEPARTMENT OF LABOR

Filing Deadline: March 1

Typists—Clerks
Most positions are at grades GS-2 through GS-4, and are located in Washington, DC and Arlington, VA.

NATIONAL CREDIT UNION ADMINISTRATION

Filing Deadline: April 1

Typists, GS-2/3/4
Positions are located in Washington, DC. Applicants must type a minimum of 40 words per minute. Submit a completed and signed SF-171 and OPM Form 1170/17 which includes all courses expected to be completed in spring 1987. Applications will not be acknowledged or returned.

NATIONAL SCIENCE FOUNDATION

Filing Deadline: April 15

Typists, GS-3/4
Positions are located in Washington, DC. Applicants should submit an SF-171 and OPM Form 1170/17 which includes all courses expected to be completed in spring 1987.

DEPARTMENT OF THE NAVY

Secretariat/Headquarters Civilian Personnel Office

Filing Dates: February 16 through March 16

Typists, GS-2/3/4

Approximately 70 positions located in the Washington, DC metropolitan area. Submit an SF-171 and OPM Form 1170/17 if applicable.

Consolidated Civilian Personnel Office, Crystal City

Filing Dates: February 16 through March 16

Typists, GS-2/3/4

The primary location of these positions will be at Crystal City, Arlington, VA.; however, a few positions are also available at the Washington Navy Yard, Washington, D.C. and the Hoffman Bldg., Alexandria, VA. Submit an SF-171 and OPM Form 1170/17 if applicable.

Consolidated Civilian Personnel Office, Washington

Filing Dates: January 15 through February 15

Clerks—Typists

Limited number of positions, GS-2/3/4, located in the Washington, DC metropolitan area. A very few positions may be filled in Maryland (Annapolis, Solomons Island, Patuxent Naval Air Station, Cheltenham, or Fort Meade), and Arlington, VA. Most positions are for Typists. Applicants must submit a signed SF-171 and should specify position title, grade level, location for which applying and a telephone number where they can be reached. A separate SF-171 is required for each type of position.

Naval Medical Command National Capital Region

Filing Dates: February 2 through March 2

Typists

50 positions located in Bethesda, MD and Washington, DC. Submit an SF-171 and OPM Form 1170/17. Forms can be requested from the agency.

OFFICE OF PERSONNEL MANAGEMENT

Filing Deadline: April 15

Typists—Clerks—other related positions

Jobs at grades GS-2/4 (typing usually required) located in Washington, DC. For positions in other parts of the country, contact regional offices directly to learn if applications are being accepted. Addresses of regional offices may be obtained from your local Federal Job Information Center. If you have attended college, attach a transcript or list of college courses (OPM Form 1170/17).

PENSION BENEFIT GUARANTY CORPORATION

Filing Deadline: February 1

Typists, GS-2/3/4—Pension Benefits Clerks, GS-4—Premium Control Clerks, GS-4

Limited number of positions in Washington, DC. Submit an SF-171. Applicants for Typist positions should submit a proficiency certificate if available or certify to their typing speed on the SF-171.

SECURITIES AND EXCHANGE COMMISSION

Filing Dates: January 15 through March 15

Clerks—Typists—Stenographers

Limited number of positions located in Washington, DC. Submit an SF-171. Applicants for Typist/Steno positions

should submit a proficiency certificate if available or certify to their typing speed on the SF-171.

DEPARTMENT OF STATE

Filing Deadline: December 31

Typists—Stenographers, GS-2/4

Jobs are located in Washington, DC. Because a lengthy background investigation is required of each applicant, opportunities are best for those who apply early, although applications will be accepted through December 31, 1986. There may also be a few positions for Clerks. Typing and/or stenography skills will be verified; therefore, if you have a proficiency certificate please submit a copy of it with your application.

DEPARTMENT OF TRANSPORTATION

Office of the Secretary

Filing Dates: January 15 through March 15

Typists—Stenographers

A limited number of positions at grades GS-2/4 will be available in Washington, DC. These positions are within the National Highway Traffic Safety Administration and the Federal Highway Administration.

For positions in other parts of the country, contact the Department of Transportation Personnel Office with jurisdiction over the geographic area where you wish to be employed. Addresses and telephone numbers can be obtained from the telephone directory under "U.S. Government."

Applicants must submit an SF-171. Applications will not be acknowledged or returned. Only those selected will be notified.

Federal Highway Administration Eastern Direct Federal Division

Filing Dates: January 1 through April 15

Typists

A limited number of GS-2/4 positions will be filled in Arlington, VA. Applicants must submit an SF-171. Applications will not be returned and only candidates selected for employment will be notified.

DEPARTMENT OF THE TREASURY

Office of the Secretary

Filing Dates: March 15 through April 15

Typists—Stenographers

A limited number of positions at grades GS-2/4 will be available in Washington, DC. Please submit a photocopy of SF-50, Notification of Personnel Action, if you were employed by the Federal Government last summer.

Internal Revenue Service

Filing Deadline: March 15

Typists—Stenographers—Statistical Clerks

Positions are at the GS-2/3/4 levels. The jobs are located both in and outside of the Washington area. For jobs in Washington, send your application to the IRS address listed with Agency Addresses in this booklet. For jobs in other areas, send your application to the IRS Personnel Office nearest to the place where you wish to work.

Please submit a photocopy of your latest SF-50, Notification of Personnel Action, if you were previously employed by the Federal Government. Submit a completed SF-171 and OPM Form 1170/17. On the OPM Form 1170/17, all undergraduate courses must be listed, including those to be completed in the spring. Applicants will be considered ineligible if all forms are not complete when they are submitted.

ted. Applications will not be returned and only candidates selected for employment will be notified.

U.S. Customs Service

Filing Deadline: March 1

Submit a completed SF-171 and OPM Form 1170/17. On the OPM Form 1170/17, all undergraduate courses must be listed, including those to be completed in the spring. Applications should indicate home and school addresses and phone numbers. Applicants will be considered ineligible if all forms are not complete when they are submitted. Applications will not be returned and only candidates selected for employment will be notified. Limited background investigations are required for several positions.

Positions will be available at locations indicated below. Applicants should apply to the Office of Human Resources in Washington, DC and submit separate applications for each location.

Typists—Audit Clerks—Data Entry Clerks

Positions are located in Washington, DC. Applicants for Typist positions are required to type at least 40 wpm (Please indicate typing speed on the SF-171.) Typist positions will also be available in Indianapolis, IN and Glynco, GA.

Typists—Customs Aids

Positions will be available in various locations within the following regions: New York; North Central; South Central; Southeast; Southwest; Northeast; and Pacific.

Financial Management Service

Filing Dates: January 15 through March 15

Clerks—Typists—Data Transcribers

A limited number of positions will be available in the metropolitan Washington, DC. area and Prince George's Plaza vicinity.

Bureau of Alcohol, Tobacco, and Firearms

Filing Dates: March 15 through April 15

Clerks—Typists

Approximately 50 positions at grades GS-1/4 will be available in the Washington, DC metropolitan area.

United States Mint

Filing Deadline: April 15

Clerks—Typists—Information Receptionists

A limited number of positions will be located in Denver, CO; Philadelphia, PA; San Francisco, CA; Washington, DC; West Point, NY; and Fort Knox, KY. Applications should be submitted directly to the location desired.

Office of the Comptroller of the Currency

Filing Deadline: February 28

Typists—Office Clerks

Approximately 30 positions at grades GS-2/3/4 will be available in the Washington, DC area.

Bureau of the Public Debt

Filing Dates: February 1 through February 21

Typists—Clerks

Approximately 6 positions at the GS-3 level will be available in Washington, DC

U.S. INFORMATION AGENCY (USIA)

Filing Dates: No specific deadline. These are unpaid volunteer positions.

Clerks—Typists

Positions are located in Washington, DC. A complete background investigation is required. Submit an SF-171.

U.S. ARMS CONTROL AND DISARMAMENT AGENCY

Filing deadline: January 9

Typists—Stenographers

Limited number of jobs located in Washington, DC at grades GS-2/3/4. Applicants must submit an SF-171 and OPM Form 1170/17. All selected persons must be eligible for a Top Secret clearance.

VETERANS ADMINISTRATION

Filing Deadline: March 15

Clerks—Typists—Stenographers—Word Processors

Limited number of positions will be available at the VA's Central Office. Applicants must submit a completed SF-171 and OPM Form 1170/17, including those courses completed in the Spring. Applications will not be returned and only candidates selected for employment will be notified.

For employment at VA facilities outside of Washington, DC, contact the personnel office at the medical center, regional office, or data processing center where you wish to work.

GROUP II—NONCLERICAL JOBS, GS-1/4

Jobs Covered

The jobs in this group are in grades GS-1 through GS-4 and involve duties of a subprofessional or nonclerical nature. Examples of some of the jobs included in Group II are:

Accounting Technician	Mathematics Aid/Technician
Architectural Aid/Technician	Medical Aid/Technician
Biological Aid/Technician	Museum Aid/Technician
Computer Assistant	Nursing Aid/Assistant
Engineering Aid/Technician	Park Ranger
Engineering Draftsman	Photographer Technician
Firefighter	Physical Science
Guide	Aid/Technician
Health Aid/Technician	Recreation Aid/Assistant
Illustrator	Social Science Technician
Lifeguard	Surveying Aid/Technician

Who May Apply

To apply for jobs in this group, you must be at least 16 years of age.

Experience/Education Requirements

Most of the jobs in Group II require education or experience appropriate to the type of work for which you apply. As a minimum, you must have education or experience or a combination of both in the following amounts:

Grade	Weekly Pay*	Education/Experience**
GS-1	\$180	No education or experience.
GS-2	\$202	High School graduation or 6 month's experience
GS-3	\$220	Meet GS-2 requirements plus 1 year college or 1 year of experience
GS-4	\$247	Meet GS-2 requirements plus 2 year's college or 2 year's experience

*estimated

**X-118 modified for some positions

Applicants are not required to pass a written test in order to apply for jobs in this group.

DEPARTMENT OF AGRICULTURE

Agricultural Research Service

Filing Dates: February 2 through March 31

Biological Aids, GS-2/3/4—Physical Science Aids, GS-2/3/4—Engineering Aids, GS-2/3/4

Positions are located in Frederick and Beltsville, MD. All applicants must submit a completed and signed SF-171 and OPM Form 1170/17, which includes all courses expected to be completed in spring 1987. Applicants must be U.S. citizens. Send applications to the Agricultural Research Service address listed in back of this announcement.

Filing Dates: January 2 through March 31

Library Aids/Technicians, GS-2/3/4

Positions are located in Beltsville, MD. All applicants must submit a completed and signed SF-171 and OPM Form 1170/17, which includes all courses expected to be completed in spring 1987. Applicants must be U.S. citizens. Send applications to the Agricultural Research Service address listed in back of this announcement.

Forest Service

Filing Dates: December 1 through January 15

Forestry (timber, fire, wildlife, recreation)—Civil Engineering, GS-2/3/4

It is anticipated that very few new summer positions will be filled. Interested applicants should review OPM regional supplements for those areas in which they are interested in working or contact Forest Service Offices directly to determine job opportunities prior to submitting applications.

Applications may be filed for ONE Forest Service location only. Specify the National Forest where employment is desired. Applicants will be given consideration for employment with that National Forest only.

Application form, FS-6100-23, "Application for Temporary Employment," must be used and may be obtained from any Forest Service Office. Applications postmarked after January 15 will not be accepted.

Personnel Operations

Filing Dates: February 1 through March 15

Computer Clerks, GS-3/4

Positions are located in Washington, DC and require 2 years of study above the high school level which included at least 12 semester hours (or equivalent) in ADP related courses of study and practice, or appropriate experience. Submit an SF-171 and OPM Form 1170/17.

DEPARTMENT OF THE AIR FORCE

Air Force District of Washington

Filing Dates: January 5 through March 27

Lifeguards

Positions at GS-2/3/4 located at Bolling AFB. Applicants must possess a Senior Life Saving Certificate and a Cardio-Pulmonary Resuscitation Card. Submit an SF-171 and OPM Form 1170/17, including courses expected to be completed by the summer. Note: Vacant Lifeguard positions may be filled in July and August as a result of early resignations. First consideration will be given to applicants available in May and June.

Filing Dates: January 5 through January 24

Mathematics Aids

Positions at GS-2/3/4 located at the Pentagon. Submit an SF-171 and OPM Form 1170/17, including courses expected to be completed by the summer.

Qualifications: For the **GS-2 level**, applicants must have a high school diploma, or equivalent, and have completed one years worth of algebra or more advanced math courses, and 2 other half year courses in other mathematics, natural or physical science and/or technology (e.g. drafting or surveying); OR 6 months of experience in aid or technical work in the physical sciences, engineering, mathematics, statistics, computer operation, and/or a related scientific or technical field. For the **GS-3 level**, candidates must have completed 1 year of accredited post high school coursework that consisted of 12 semester or 18 quarter hours in math, computer science, engineering, physical science, statistics, and/or surveying; OR have 1 year of experience in the fields listed for the GS-2 level. For the **GS-4 level**, candidates must have completed 2 years of accredited post high school coursework that consisted of 24 semester or 36 quarter hours in the courses listed for the GS-3 level; OR have 1 year and 6 months of experience, as shown above, plus 6 months of specialized experience (non-professional technical work of progressive difficulty). Ratings will be based on the information provided on the applications.

Andrews Air Force Base

Filing Deadline: April 1

Lifeguards

Jobs at grades GS-2/3 located at Andrews AFB. Mail applications to Andrews AFB address listed under agency addresses. Applicants must possess a valid Senior Life Saving Certificate and Cardio-Pulmonary Resuscitation Card. Applications will not be returned and only candidates selected for employment will be notified. Tour of duty is 5 days a week, including weekends.

DEPARTMENT OF THE ARMY

Headquarters, U.S. Army Laboratory Command

Filing Deadline: January 30

Engineering Aids/Technicians—Computer Clerks

Positions at GS-2/4 located in Adelphi, MD; Woodbridge and McLean, VA. Separate applications must be submitted for each type of position.

All other Army activities located in MD, VA, and DC

Filing Deadline: March 13

Engineering Aids/Technicians—Computer Clerks—Accounting Technicians—Editorial Clerks/Assistants—Biology Aids—Physical Science Aids—Pharmacy Aids/Technicians

Positions at grades GS-2/4. Competition is keen. A separate application must be submitted for each type of position. All applicants must submit a complete and signed SF-171 and college transcripts or preferably OPM Form 1170/17 which includes all courses expected to be completed in spring 1987. Candidates will be rated for highest grade qualified. Applications will not be returned and only candidates selected for employment will be notified. Consideration cannot be guaranteed if application is sent to any other Department of the Army office. Most jobs will be located at the Pentagon, Nassif Building on Columbia Pike, Ft. Myer, Pulaski Building on Massachusetts Avenue, Hoffman and AMC Buildings in Alexandria, Ft. Belvoir, and Walter Reed Medical Center.

Lifeguards, GS-2/4

All applicants must submit a complete and signed SF-171. All applicants must also submit a copy of a valid Water Safety Certificate and/or Water Safety Instructor (WSI) Certificate. Applicants must be 16 years of age by May 13,

1987. Applications will not be returned and only candidates selected for employment will be notified. Consideration cannot be guaranteed if application is sent to any other Department of the Army office. Most jobs will be located at Ft. McNair, Ft. Myer and Ft. Belvoir pools.

DEPARTMENT OF COMMERCE

Bureau of the Census

Filing Deadline: April 1

Computer Assistants

To be eligible you must be a U.S. citizen and a college student, or have the equivalent experience. Jobs are at grades GS-3/4 and are located in Suitland, MD, a suburb of Washington, DC. Applicants must submit an SF-171, and OPM Form 1170/17, including page 4 of the latter form. A computed grade point average and a list of college courses completed or to be completed by the end of the current school year must be included with the application. Applicants will be considered ineligible if all forms are not complete when they are submitted.

International Trade Administration

Filing Deadline: March 1

Economics—Marketing—Business Administration—International Relations

Positions are at grades GS-2/4 and are located in Washington, DC. Applicants must be U.S. citizens. Applicants will be considered ineligible unless a completed OPM Form 1170/17 is submitted with the SF-171. Applicants must check the appropriate boxes in Part III of the OPM Form 1170/17 and compute their grade point average. All undergraduate courses must be listed, including those to be completed in the spring. On the SF-171, applicants must provide the number of semester/quarter hours to be completed by the end of the current school year, and show the month and year they expect to receive their degree.

National Oceanic and Atmospheric Administration

Filing Deadline: February 1

Cartographic Technicians—Computer Assistants—Engineering Aids—Mathematics Aids—Physical Science Aids—Accounting Technicians

Jobs at grades GS-2/4 located in the Washington, DC metropolitan area (Camp Springs, Riverdale, Rockville, Silver Spring, Suitland, MD; Georgetown, Washington, DC). Applicants will be considered ineligible unless a completed OPM Form 1170/17 is submitted with the SF-171. (Students graduating from high school must provide a transcript or list of all courses taken and those to be completed by end of school year.) The note at the top of page 4 of OPM Form 1170/17 should be disregarded. Applicants must check the appropriate boxes on page 4 and compute their grade point average. All undergraduate courses must be listed, including those to be completed in the spring. On the SF-171, applicants must provide the number of semester/quarter hours to be completed by the end of the current school year, and show the month and year they expect to receive their degree.

DEPARTMENT OF DEFENSE

Defense Communications Agency

Filing Deadline: February 15

Engineering Aids/Technicians (Electrical Engineering Specialty Only), GS-2/3/4—Computer Clerks/Assistants (Computer Science Specialty Only), GS-2/3/4

Competition is keen. Submit a complete and signed SF-171 and OPM Form 1170/17 which includes all courses

expected to be completed in spring 1987. Most jobs will be in Arlington or Reston, VA. 25 vacancies are anticipated.

Defense Logistics Agency

— Defense Depot Tracy

Filing Dates: February 16 through March 16

Engineering Draftsman/Office Draftsman, GS-3/4
Located in Tracy, California.

— Defense General Supply Center

Filing Dates: March 9 through March 31

Engineering Technicians—Computer Technicians—Photographers, GS-4
Located in Richmond, VA.

Uniformed Services University of the Health Sciences

Filing Dates: January 15 through March 31

Biological/Physical Science Aids

Positions are located in the Bethesda, MD area and require a background in biology, chemistry, biochemistry, and/or microbiology. Submit an SF-171 and OPM Form 1170/17 (or college transcript).

Washington Headquarters Services

Filing Dates: January 1 through January 15

Business Administration/Management—Public Affairs—Communications—Political Science—Government—International Relations/Affairs—Mathematics/Computer Science—English/Journalism—Economics (are appropriate studies)

All applicants—former WHS employees and new applicants wishing consideration must submit an SF-171 and OPM Form 1170/17. Previous WHS employees will be given priority consideration. Security clearances will be required which involve lengthy background investigations. Candidates will be listed on a random basis for employment consideration.

When submitting the SF-171 and OPM Form 1170/17, applicants must show grade point average for undergraduate work through the last completed semester on their OPM Form 1170/17, and indicate which school they plan to attend in the fall.

DEPARTMENT OF ENERGY

Filing Deadline: April 24

Program Assistants—Administrative Aides/Assistants—Scientific Aides

Positions are located in Washington, DC. All applicants should submit a completed SF-171 and OPM Form 1170/17, including all courses expected to be completed in spring 1987. Applications will not be returned and only candidates selected for employment will be contacted.

ENVIRONMENTAL PROTECTION AGENCY

Filing Dates: March 15 through April 15

Computer Science Clerks—Engineering Aids—Physical Science Aids—Life Science Aids—limited opportunities in other fields

Positions are at grades GS-2/3/4 and are located in Washington, DC and Arlington, VA. All applicants should submit a completed SF-171 and OPM Form 1170/17 or transcript. The OPM Form 1170/17 MUST include the applicant's grade point average. Applicants employed by the Federal Government last summer should submit a copy of their SF-50, Notification of Personnel Action. Incomplete applications and/or applications received before or after the filing dates will not be considered.

FEDERAL EMERGENCY MANAGEMENT AGENCY

Filing Dates: February 3 through February 28

Engineering Aids—Program Assistants—Management Assistants—Computer Clerks

All positions are located in the Washington, DC area. Submit an SF-171 and OPM Form 1170/17.

GENERAL SERVICES ADMINISTRATION

Filing Dates: February 15 through March 15

Accounting—Architecture—Business Administration—Community/Urban Planning—Computer Science—Economics—Engineering—Financial Management—Industrial Hygiene—Law Enforcement—Liberal Arts—Public Administration

Positions located in Washington, DC. Submit an SF-171 and OPM Form 1170/17. Enter "Group II" in item 1 of the SF-171.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Secretary (OS)

Filing Dates: January 1 through March 15

Accounting Technicians—Computer Clerks

Most positions located in Washington, DC; a few located in Rockville, MD. Applicants should indicate location(s) for which application is being made. A completed OPM Form 1170/17 must be submitted with the SF-171; those who fail to do so will be found ineligible. Applicants must show their grade point average for undergraduate work through the last completed semester on Form 1170/17.

Office of Human Development Services (OHDS)

Filing Dates: January 1 through March 15

Child Development/Child Welfare—Social Welfare—Community Welfare—Vocational Rehabilitation—Gerontology—Management and Program Analysis—Economics/Statistics/Operations Research—other related fields

Located in Washington, DC. A completed OPM Form 1170/17 must be submitted with the SF-171; those who fail to do so will be found ineligible. Applicants must show their grade point average for undergraduate work through the last completed semester on OPM Form 1170/17.

Public Health Service (PHS)

Filing Dates: January 1 through March 15 for all jobs in the following Public Health Service agencies:

— National Institutes of Health (NIH)

Nursing Assistants (jobs at grade GS-3 for third-year nursing students)—Science/Engineering Aids—Computer Clerks—other closely related fields

Include grade point average on OPM Form 1170/17. Most positions are located in Bethesda, MD; and Hamilton, MT; a few are located in Baltimore and Frederick, MD. Applicants should indicate location(s) for which application is being made.

— Saint Elizabeths Hospital (SEH)

Nursing Assistants—Recreation Assistants

Limited number of jobs located in Washington, DC.

DEPARTMENT OF THE INTERIOR

U.S. Geological Survey

Filing Dates: February 1 through March 1

Physical Science Aids and Technicians

Limited number of positions for students majoring in Cartography, Geology, Photogrammetry, Geophysics, Geodesy, Land Surveying, Physical Geography, Computer Science, Remote Sensing, and Mathematics. Located in Reston, VA. To apply submit an SF-171 and OPM Form 1170/17.

Bureau of Mines

Filing Dates: January 16 through February 16

Computer/Research/Mineral Data Clerks—Physical Science Aids

Limited number of jobs located in Washington, DC.

Office of Surface Mining, Reclamation and Enforcement

Filing Dates: January 12 through February 9

Physical Science Aids/Technicians—Biological Aids/Technicians—Economic Assistants—Accounting Technicians

Positions in Washington, DC; Denver, CO; and PA for students with backgrounds in the environmental sciences and candidates with backgrounds in Business Administration for Economic Assistant and Accounting Technician positions.

National Park Service

Limited number of summer jobs are available throughout the country. Applicants should contact any National Park Service Regional Office for specific information on how to apply. Special forms, obtainable from the Regions, are required for some jobs, including Park Ranger.

Filing Deadline: January 15 (postmarked)

Park Ranger

Park Ranger, GS-4, requires 1-1/2 years experience of a general nature in a park or related environment and 6 months specialized experience directly related to park operations. 2 years of college study may be substituted for the required experience if course work includes any field-oriented natural science, history, archaeology, police science, or park and recreation management.

Park Ranger, GS-3, requires 1 year of general park-related experience or 1 year of college study as described above.

Park Ranger, GS-2, requires 6 months of general park-related experience or a high school education or equivalent.

Applicants for the above jobs must be at least 18 years old by May 13, 1987. Positions with law enforcement and public safety duties have special requirements and are limited to persons at least 21 years old. Park Ranger jobs with lifeguard duties at seashore or river areas may require passing a performance test to determine physical endurance and stamina. Some positions may require special skills, knowledges, and abilities such as public speaking, natural science, park and recreation management, dramatic arts, etc. APPLICATIONS POSTMARKED AFTER JANUARY 15, 1987 WILL NOT BE ACCEPTED.

Filing Deadline: March 13

Engineering Aids/Technicians

Limited number of GS-3/4 positions located in the Washington, DC metropolitan area.

Filing Deadline: March 13

Technicians: Social Science—Biological—Architectural

Students will be involved in providing assistance in collecting data on historic places; integrated pest management programs, wildlife, fisheries, and vegetation management activities and evaluating, interpreting, and graphically delineating historic sites.

Students must have at least two years of study in an accredited college/university pursuing course work in these specific fields. Application forms and instructions may be obtained by contacting the National Park Service, WASO Personnel Office; P.O. Box 37127, 18th and C Streets, N.W.; Room 2328; Washington, DC 20013-7127

Filing Deadline: March 31. Most positions filled between May 1 and July 1.

Technicians and Aids in: Engineering (civil/mechanical)—Landscape Architecture—Architecture—Surveying—Drafting

Positions are at grades GS-4 and below. Most of the jobs are located in Denver, CO. These positions are usually filled by students attending accredited colleges pursuing coursework in these specific fields, but this is not mandatory. For GS-3, completion of 1 year of college study is required; for GS-4, completion of 2 years of college study is required. As most jobs are located in Denver, CO, contact the NPS Denver Service Center, 755 Parfet Street, P.O. Box 25287, Denver, CO 80225, for specific information and appropriate application forms.

Filing Deadline: March 13

Accounting Technicians—Physical Science Aids/Technicians—Program Assistants—Museum Technicians

Limited number of positions located in the Washington, DC metropolitan area.

Filing Deadline: March 13

Architectural Technicians—Photographer Technicians—Geographer Technicians for Historic American Building Survey/Historic American Engineering Record Summer Recording Team Projects

Limited number of GS-4 positions will be available in various parts of the country including Washington, DC.

Students with at least 2 years of study in an accredited college/university that included coursework in architectural drafting and procedures utilizing graphic reproduction techniques may apply. Also an ability to evaluate, interpret, and graphically delineate historic engineering, industrial, and architectural sites is required.

Application forms and instructions may be obtained by contacting the HAB/HAER Program Coordinator in the Regional Personnel Offices where the positions are located. These Offices are identified with an asterisk under Agency Addresses in back of the announcement. (See National Park Service listing.)

Minerals Management Service

Filing Deadline: February 20

Accounting Technicians—Engineering Aids/Technicians—Physical Science Aids/Technicians

Limited number of positions for students majoring in geology, geophysics, mining, and petroleum engineering. Located in Washington, DC; Reston, Herndon, and Vienna, VA.

INTERNATIONAL TRADE COMMISSION

Filing Dates: January 15 through February 14

Business Administration—Economics—Marketing—Finance—Computer Science—International Trade/Relations

Limited number of positions at GS-3/4 available in the Washington, DC metropolitan area. To apply, submit an SF-171 and OPM Form 1170/17.

DEPARTMENT OF JUSTICE

Immigration and Naturalization Service

Filing Dates: January 1 through March 15

Computer Aids, GS-1/4—Management Assistants, GS-4

Positions located in the Washington, DC metropolitan area. Because of the large volume of applications anticipated, no acknowledgement of receipt will be made.

DEPARTMENT OF LABOR

Filing Deadline: March 1

Economic Assistants—Math Aids—Computer Assistants—Industrial Hygiene Assistants—Research Assistants—Program Assistants—Management Assistants—Engineering Aids—Library Aids—Wage-Hour Assistants—Legal Clerks—Personnel Assistants—Wage Determination Assistants

Limited number of positions available in Washington, DC and Arlington, VA. Applicants must submit an SF-171 and OPM Form 1170/17; those who fail to do so will be found ineligible. Applicants must show their grade point average for undergraduate work through their last completed semester on OPM Form 1170/17. For field positions, contact the appropriate Regional office listed in back of this announcement.

NATIONAL SCIENCE FOUNDATION

Filing Deadline: April 15

Computer Clerks/Assistants, GS-3/4

Positions are located in Washington, DC. Applicants should submit an SF-171 and OPM Form 1170/17 which includes all courses expected to be completed in spring 1987.

DEPARTMENT OF THE NAVY

Secretariat/Headquarters Civilian Personnel Office

Filing Dates: February 16 through March 16

Accounting Technicians

Limited number of positions available at the GS-4 level in the Washington, DC metropolitan area. Applicants must have completed at least 2 years of education above the high school level (60 semester hours or 90 quarter hours) of which at least 6 semester hours or 9 quarter hours are in accounting, or have appropriate experience. Submit an SF-171 and OPM Form 1170/17 if applicable.

Consolidated Civilian Personnel Office, Crystal City

Filing Dates: February 16 through March 16

Engineering Aids—Accounting Aids—Computer Clerks, GS-3/4

The primary location of these positions will be at Crystal City, Arlington, VA., however, a few positions are also available at the Washington Navy Yard, Washington, DC and the Hoffman Bldg., Alexandria, VA. Submit an SF-171 and OPM Form 1170/17, if applicable.

Consolidated Civilian Personnel Office, Washington

Filing Dates: January 15 through February 15

Computer Clerks—Physical Science Aids—Engineering Aids—Accounting Technicians

Limited number of positions, GS-3/4, are available in the Washington, DC metropolitan area. Applicants must submit a completed SF-171 and OPM Form 1170/17. Indicate semester/quarter hours and grade for each course. Grade point average must be computed on page 4 of OPM Form 1170/17. Courses to be completed in the spring must also be listed. The total number of semester/quarter hours completed by the end of the current school year must be indicated.

Naval Medical Command National Capital Region

Filing Dates: February 2 through March 2

Biological Aids—Engineering Technicians

25 Biological Aid positions will be filled in Bethesda, MD and 10 Engineering Technicians in Washington, DC. Submit an SF-171 and OPM Form 1170/17. Forms can be requested from the agency.

Naval Research Laboratory

Filing Dates: January 16 through February 13

Physical Science Aids—Engineering Aids—Computer Assistants

Jobs at grades GS-2/3/4 located in Southwest, Washington, DC. Since few positions are available in relation to the number of applicants, priority is given to students with a superior academic record. Include any pertinent awards and honors with application forms.

OFFICE OF PERSONNEL MANAGEMENT

Filing Deadline: April 15

Accounting Technicians—Computer Assistants—other related positions

Limited number of positions available in Washington, DC at GS-4. Applicants must have 2 years of college or experience to qualify. For the Accounting Technician, preference will be given to applicants with majors or experience in the fields of budget and accounting, including clerical work in payroll. Applicants must have 12 semester hours or 18 quarter hours in any ADP related courses to qualify for Computer Assistant. Attach a transcript or list of college courses (OPM Form 1170/17).

PENSION BENEFIT GUARANTY CORPORATION

Filing Deadline: February 1

Mathematics Aids, GS-3/4

Limited positions located in Washington, DC. Submit an SF-171 and OPM Form 1170/17.

DEPARTMENT OF TRANSPORTATION

Office of the Secretary

Filing Dates: February 1 through March 1

Engineering Aids—Mathematics Aids—Computer Clerks

A limited number of positions at grades GS-2/4 will be available in Washington, D.C. These positions are within the National Highway Traffic Safety Administration and Federal Highway Administration.

For positions in other parts of the country, contact the Department of Transportation Personnel Office with jurisdiction over the geographic area where you wish to be employed. Addresses and telephone numbers can be obtained from the telephone directory under "U.S. Government."

Applicants must submit an SF-171 and OPM Form 1170/17 (include grade point average). Applications will not be acknowledged or returned. Only those selected will be notified.

Federal Highway Administration Eastern Direct Federal Division

Filing Dates: January 1 through April 15

Engineering Aids/Technicians—Engineering Draftsman

A limited number of GS-2/4 positions will be filled in Arlington, VA, and at various project locations throughout the Eastern United States. Preference will be given to Civil Engineering majors and applicants with highway-related experience. Applicants must submit an SF-171 and include

their grade point average on their OPM Form 1170/17. Applications will not be returned and only candidates selected for employment will be notified.

DEPARTMENT OF THE TREASURY

Internal Revenue Service

Filing Deadline: April 1

Submit a completed SF-171 and OPM Form 1170/17. All undergraduate courses and semester/quarter hours must be listed including those to be completed in the spring of the current school year. Applicants will be considered ineligible if all forms are not complete when they are submitted.

Graphic Designers

Positions will be available at the GS-4 level in the Washington, DC area. Applicants with majors in Graphic Design should have knowledge of design theory, production techniques, typography and the use of grids in publication design. In addition, knowledge of printing technology as related to graphic design will be especially useful. Those selected will assist professional designers with various visual graphic design projects. Include a short narrative statement of career interests and at least 12, but not more than 20, 35 mm slides of relevant graphic design projects.

Engineering Technicians

Positions will be available at the GS-4 level in the Washington, DC area. Applicants must have completed 2 years of education leading to a Bachelor's degree in either Mechanical or Electrical Engineering. The Engineering Technician must have good drafting skills; knowledge of methodology and techniques of engineering; skill in applying this knowledge in carrying out elementary assignments; and basic knowledge of HVAC and plumbing or electrical engineering principles, techniques and concepts.

The Technician will work closely with senior engineers. Assignments are designed to orient the employee in the application of academic theories to engineering design work. The Technician will perform specified assignments pertaining to design and drafting for relating mechanical and electrical systems for office building and computer facilities; and will prepare layouts and detailed drawings.

U.S. Customs Service

Filing Deadline: March 1

Accounting Technicians—Computer Clerks—Physical Science Aids—Program Assistants (Note: additional positions may be listed in regional supplements to this announcement.)

Submit a completed SF-171 and OPM Form 1170/17 which includes all courses expected to be completed in spring 1987. Applications should contain home and school addresses and phone numbers. Limited background investigations will be required for several positions. Applications will not be returned and only candidates selected for employment will be notified. Locations of the positions are listed below. Applicants should apply to the Office of Human Resources in Washington, DC and submit a separate application for each location.

Accounting Technician positions are located in Washington, DC and Indianapolis, IN.

Physical Science Aid positions will be available in various locations within the following regions: New York, Northeast, North Central, Southeast, Southwest, South Central, and Pacific.

Program Assistant positions will be available in Washington, DC; Indianapolis, IN; Glynnco, GA; and various locations within the following regions: New York, Northeast, North Central, Southeast, Southwest, South Central, and Pacific.

Computer Clerk positions are located in Washington, DC and Franconia, VA.

Office of the Comptroller of the Currency

Filing Deadline: February 28

Accounting Technicians—Financial Assistants—Economics Assistants

A limited number of positions will be available in Washington, DC at grades GS-1/4.

Bureau of the Public Debt

Filing Dates: February 1 through March 1

Accounting Technicians

Approximately 5 positions at GS-4 will be available in Washington, DC.

United States Mint

Filing Deadline: April 15

Marketing Assistants—Physical Science Technicians—Computer Assistants—Tour Guides

A limited number of positions will be located in Washington, DC; Philadelphia, PA; Denver, CO; San Francisco, CA; West Point, NY; and Fort Knox, KY. Applications should be submitted directly to the location desired.

Financial Management Service

Filing Dates: January 15 through March 15

Accounting Technicians—Computer Operators

A limited number of vacancies will be available in the metropolitan Washington, DC area and Prince George's Plaza vicinity.

U.S. INFORMATION AGENCY (USIA)

Filing Dates: No specific deadline. These are unpaid volunteer positions.

Journalism—International Relations—Economics—Political Science—Law—Computer Science—Communications (Television)—Accounting—Business Administration—Area Studies

Applicants MUST submit an SF-171 and OPM Form 1170/17. Page 4 of the OPM Form 1170/17 must be completed with appropriate boxes checked and grade point average computed. All undergraduate courses must be listed, including those completed in the spring. On the SF-171, provide the number of semester or quarter hours to be completed by the end of the school year. The month and year the degree is expected should also be shown.

Specify in block 2 on your SF-171 your area of interest. A background investigation is required. Positions are located in Washington, DC.

JSIA—VOICE OF AMERICA

Filing Deadline: March 1

Student Interns—Opportunities exist for students with a background in Journalism—International Relations—Broadcasting—Communication—Political Science—Engineering—Personnel Administration (limited positions)

After the initial screening of the applications, the highly qualified candidates may be required to submit a writing sample. Foreign language proficiency is desirable for some positions. Positions are located in Washington, DC. A complete background investigation is required. Submit an SF-171 and OPM Form 1170/17.

VETERANS ADMINISTRATION

Filing Deadline: March 15

Computer Science—English/Journalism—Statistics—Safety/Fire Protection—Accounting—Engineering—Textile and Consumer Economics—Business Administration—Personnel Administration

A limited number of positions will be available at VA's Central Office. Applicants must submit a completed SF-171 and OPM Form 1170/17, including those courses completed in the spring. Applications will not be returned and only candidates selected for employment will be notified.

For employment at VA facilities outside of Washington, DC contact the personnel office at the medical center, regional office, or data processing center where you wish to work.

GROUP III—POSITIONS IN GRADES GS-5 AND ABOVE

Jobs Covered

This group includes jobs in grades GS-5 and above involving professional, technical or administrative work which may be available in each of the agencies and departments listed.

Who May Apply

To be considered for summer employment in this group you must be a college graduate, graduate student, planning to attend graduate school, faculty member, or possess the equivalent in experience or a combination of education and experience related to the duties of the position for which you are applying.

Experience/Education Requirements

Before filing your application be sure your education and/or experience is relevant to the kinds of positions for which you apply. If you do not meet the backgrounds for which an agency is recruiting, your application will not be considered for summer employment. For many occupations, 3 years of experience are required for the GS-5 level, 4 years for GS-7, 5 years for GS-9, and 6 years for GS-11 and above.

If you are qualifying solely on the basis of education, the amount of education you must have completed by the end of the current school year and the grade for which you will qualify is indicated below.

Grade	Weekly Pay*	Education
GS-5	\$277	4 year's college
GS-7	\$343	Bachelor's degree with superior academic achievement or 1 year of graduate work
GS-9	\$419	Master's degree or 2 year's graduate work
GS-11	\$507	Doctoral degree or 3 year's graduate work
GS-12	\$608	Doctoral degree—research positions only

*estimated

Education Requirements for Law Clerks/Legal Interns

Grade	Education
GS-5	1 year of law school completed
GS-7	2 years of law school completed
GS-9	LL.B. or J.D.

AGENCY FOR INTERNATIONAL DEVELOPMENT

Filing Deadline: January 15

Public Health—Financial Management—Agriculture—International Relations

Positions are voluntary/uncompensated and are located in the Washington, DC area. Applicants must have an undergraduate degree and must be pursuing graduate studies leading to a master's degree in one of the above fields, or have appropriate experience. Because of the volume of applications anticipated, no acknowledgment of receipt will be made.

DEPARTMENT OF AGRICULTURE

Animal and Plant Health Inspection Service (APHIS)

Filing Deadline: February 27

Veterinary Student Trainees

Students working toward their Doctor of Veterinary Medicine degree (DVM) and completing their second or third year of veterinary school will be considered for appointment in the summer intern program at the GS-5 and GS-7 levels respectively. Positions are located in Hyattsville, MD and throughout the United States and Puerto Rico. (Consideration will only be given to students attending AVMA approved veterinary medical schools.)

Applicants must submit an SF-171, OPM Form 1170/17 (or college transcript), along with certification, by school, of years completed in veterinary medical school. Mail forms to:

USDA, APHIS
Field Servicing Office
Butler Square West
100 North 6th Street
Minneapolis, MN 55403

Forest Service

Filing Dates: December 1 through January 15

Forestry (timber, fire, wildlife, recreation)—Civil Engineering, GS-5

It is anticipated that very few new summer positions will be filled. Interested applicants should review OPM regional supplements for those areas in which they are interested in working or contact Forest Service Offices directly to determine job opportunities prior to submitting applications.

Applications may be filed for ONE Forest Service location only. Specify the National Forest where employment is desired. Applicants will be given consideration for employment with that National Forest only.

Application form, FS-6100-23, "Application for Temporary Employment," must be used and may be obtained from any Forest Service Office. Applications postmarked after January 15 will not be accepted.

DEPARTMENT OF THE ARMY

The Judge Advocate General's Corps

Filing Deadlines: November 7, 1986—2nd year law students (although the filing date for 2nd year law students predates publication of this announcement, information is included here as reference.)

February 24, 1987—1st year law students

Law Interns

Students who are working toward their first professional law degree (LL.B. or J.D.) and are completing their first or second year of law school will be considered for appointment in the summer law intern program at the GS-5 and GS-7 levels respectively. Positions are located in Washington, DC, Army installations throughout the United States, and in Germany.

For application forms (DAJA-PT-Form 13, and SF-171) and additional information, call toll-free 800-336-3315 or in Virginia call 703-664-6415 (collect), or write:

The Judge Advocate General's Corps
Professional Recruiting Office (Summer Intern)
Ft. Belvoir, VA 22060-5818

College and law school transcripts must be submitted with application. Applications will only be considered from students attending ABA accredited law schools.

DEPARTMENT OF COMMERCE

Bureau of the Census

Filing Deadline: March 1

Statistics (Economic/Mathematical/Demographic)—Sociology—Mathematics—Computer Science

Limited number of positions in the Washington, DC metropolitan area. Applicants must submit an SF-171 and OPM Form 1170/17. Page 4 of the OPM Form 1170/17 must be completed with appropriate boxes checked and grade point average computed. All undergraduate courses must be listed, including those to be completed in the spring. On the SF-171, provide the number of semester or quarter hours to be completed by the end of the school year. The month and year the degree is expected should also be shown. Applicants entering graduate school must submit a letter of acceptance to graduate school. Applicants will be considered ineligible if all forms are not complete when they are submitted.

National Oceanic and Atmospheric Administration

Filing Deadline: February 1

Meteorology—Computer Science—Business Administration—Environmental Studies—Mathematics—Physical Science—Writer-Editor—International Affairs—Social Anthropology—EEO Specialist

Jobs at grades GS-5 and above are located in the Washington, DC metropolitan area (Camp Springs, Riverdale, Rockville, Silver Spring, Suitland, MD; Georgetown, Washington, DC). Applicants must submit an SF-171 and OPM Form 1170/17. Page 4 of the OPM Form 1170/17 must be completed with appropriate boxes checked and undergraduate grade point average computed. All undergraduate courses must be listed, including those to be completed in the spring. On the SF-171, provide the number of semester or quarter hours to be completed by the end of the school year. The month and year the degree is expected should also be shown. Applicants entering graduate school must submit a letter of acceptance to graduate school. Applicants will be considered ineligible if all forms are not complete when they are submitted.

Patent and Trademark Office

Filing Deadline: March 1

Law—Computer Science

Jobs located in Arlington, VA. All applicants must submit an SF-171 and OPM Form 1170/17.

International Trade Administration; Office of the Secretary (including Minority Business Development Agency, National Technical Information Service, and Office of the Under Secretary for Economic Affairs.)

Filing Deadline: March 1

Business—Economics—Electronic Engineering—Computer Science—Communications (Electronic)—Accounting—Finance—Public Administration—Statistics—Marketing—International Relations

Jobs located in Washington, DC. Applicants must submit an SF-171 and OPM Form 1170/17.

DEPARTMENT OF DEFENSE

Defense Logistics Agency

— Defense General Supply Center

Filing Dates: March 9 through March 31

Law Clerks, GS-5

Located in Richmond, VA.

Washington Headquarters Services

Filing Dates: January 1 through January 15

Business Administration/Management—Public Affairs—Communication—Political Science—Government—International Relations/Affairs—Mathematics/Computer Science—History—English/Journalism—Economics—Engineering

A baccalaureate degree or an advanced degree in any one of the above majors would be the most appropriate for these positions.

All applicants—former WHS employees and new applicants wishing consideration—must submit an SF-171 and OPM Form 1170/17. Previous WHS employees will be given priority consideration. Security clearances will be required which involve lengthy background investigations. Candidates will be listed on a random basis for employment consideration.

When submitting the SF-171 and OPM Form 1170/17, applicants must show grade point average for undergraduate and graduate work through the last completed semester on their OPM Form 1170/17, and indicate which school they plan to attend in the fall.

ENVIRONMENTAL PROTECTION AGENCY

Filing Dates: March 15 through April 15

Computer Science—Engineering—Physical Science—Statistics—Life Science

Limited opportunities in other fields. Positions are located in Washington, DC and Arlington, VA. All applicants should submit a completed SF-171 and an OPM Form 1170/17 or transcript. The OPM Form 1170/17 must include the applicant's grade point average. Applicants employed by the Federal Government last summer should submit a copy of their SF-50, Notification of Personnel Action. Incomplete applications and/or applications received before or after the filing dates will not be considered.

EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

Filing Dates: February 1 through March 15

Research Specialists—Program Specialists/Analysts—Management Analysts—Accounting Technicians—Accountants—Budget Analysts—Legal Interns

Limited number of jobs at grades GS-5/7/9 located in Washington, DC. Applicants should submit a separate SF-171 for each type of position and OPM Form 1170/17 which includes all courses expected to be completed by summer 1987. Applications received after the filing date will not be considered. Due to the large volume of applications anticipated, no acknowledgment of receipt will be made.

FEDERAL HOME LOAN BANK BOARD

Filing Dates: March 15 through April 15

Economics—Business Administration

15 or fewer positions available in Washington, DC.

GENERAL SERVICES ADMINISTRATION

Filing Dates: February 15 through March 15

Accounting—Architecture—Business Administration—Community/Urban Planning—Computer Science—Economics—Engineering—Financial Management—Industrial Hygiene—Law Enforcement—Liberal Arts—Public Administration

Positions located in Washington, DC. Submit an SF-171 and OPM Form 1170/17. Enter "Group III" in item 1 of the SF-171.

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Office of the Secretary (OS)

Filing Dates: January 1 through March 15

Public Policy/Administration—Health Care Administration—Business Administration—Political Science—Computer Science—English—Statistics—Economics—Accounting

Most positions located in Washington, DC; a few located in Rockville, MD. Applicants should indicate location(s) for which application is being made. A completed OPM Form 1170/17 must be submitted with the SF-171; those who fail to do so will be found ineligible. Applicants must show their grade point average for undergraduate and graduate work through the last completed semester on OPM Form 1170/17 and indicate that they plan to attend school in the fall, or that they are faculty members.

Public Health Service (PHS)

Filing Dates: January 1 through March 15 (unless otherwise indicated) for jobs in the following Public Health Service agencies:

For the PHS agencies listed below, students, in addition to the forms required by this announcement, are to submit either (a) or (b) below. Applications that do not have all necessary documentation will not be considered.

(a) Students entering graduate school (including medical and law school): Letter of acceptance into graduate school.

(b) Graduates: Copy of official graduate school transcript or a letter from a school official stating that you are a student in good standing.

— Food and Drug Administration (FDA)

Accounting/Budget—Biology—Physics—Health Physics—Chemistry—Computer Science—Engineering—Microbiology—Medicine—Pharmacology—Veterinary Medicine

Positions are located in Bethesda, Rockville, and Silver Spring, MD; and Washington, DC.

— National Institutes of Health (NIH)

Medicine—Biology—Mathematics—Chemistry—Statistics—Computer Science—Microbiology—Veterinary Medicine

Most positions are located in Baltimore and Frederick, MD; and Hamilton, MT. Applicants should indicate location(s) where employment is desired and send application forms to the NIH Summer Coordinator listed at the back of this announcement.

NIH Summer Research Fellowship Program

Filing Dates: December 15 through February 1

This is a special program under Group III for medical and dental students at grade GS-5. In order to receive consideration for the NIH Summer Research Fellowship Program, applicants must contact the following office for application forms and additional information:

Summer Research Fellowship Program

9000 Rockville Pike

Building 10, Room 1C-253

Bethesda, MD 20892

Telephone: (301) 496-1584

— Saint Elizabeth's Hospital (SEH)

Nursing—Recreation Therapy Assistants—Dance Therapy
Positions are located in Washington, DC.

— Office of the Assistant Secretary for Health (OASH)

*Computer Programmers—Statistics—Public Health
Administration—Health Economics*

Positions are located in Hyattsville and Rockville, MD;
and Washington, DC.

DEPARTMENT OF THE INTERIOR

Bureau of Mines

Filing Dates: January 16 through February 16

Research Assistants

Limited number of jobs located in Washington, DC.

Office of Surface Mining, Reclamation and Enforcement

Filing Dates: January 12 through February 9

Environmental Sciences—Economics

Positions located in Washington, DC; Denver, CO; and
PA for students with a degree in one of the above fields.

Office of the Secretary

Filing Deadline: April 1

Accounting—Public Policy—Economics—Environmental Sciences

The majority of Student Assistant positions are at the
GS-5/7 grade levels and are located in Washington, DC. Ap-
plicants must submit OPM Form 1170/17, a copy of the
latest available school transcript if applying for a position
based on scholastic achievement, and an SF-171. Students
will be considered for summer positions relating to their: (1)
most current course of study and (2) previous educa-
tion/experience.

National Park Service

Limited number of summer jobs are available through-
out the country. The competition is keen. Application proce-
dures vary according to the type of position desired. Thus,
applicants should contact any National Park Service Region-
al Office for specific information on how to apply. Special
forms, obtainable from the Regions, may be required for
some jobs which may be filled from a centralized and com-
puterized applicant supply file.

Filing Deadline: March 13

Architectural Technicians—Architects—Historians for Historic American Building Survey/Historic American Engineering Record Architectural Recording Summer Team Projects

Positions available in several Regional locations and in
Washington, DC for students to work in teams graphically
recording and documenting historic sites, structures and
technologies. Applicants must be college students, graduate
students, faculty members or possess the equivalent ex-
perience in fields related to the above professions. Students
for architecture positions must have at least one course in
architectural history. Students wishing consideration at GS-7
or above must be currently working toward a master's or
doctoral degree in one of the subject matter areas listed
above.

Application forms and instructions may be obtained by
contacting HABS/HAER Program Coordinator in the Region-
al Personnel Offices where the positions are located. These
offices are identified with an asterisk under Agency Address-
es in back of the announcement. (See National Park Service
listing.)

Filing Deadline: March 31 (Most positions filled between May
and July 1.)

Seasonal Architect—Landscape Architect—Engineer (civil, mechanical, electrical, electronic)

Jobs are at GS-5 and above, and most are located in
Denver, CO. Applicants must be college students, graduate
students, faculty members, or possess the equivalent ex-
perience in fields related to the above professions. A valid
state driver's license may be required. As most jobs are lo-
cated in Denver, CO, contact the NPS Denver Service Cen-
ter, 755 Parfet St., P.O. Box 25279, Denver, CO 80225 for
specific information and application forms.

Filing Deadline: March 13

Museum Technicians—Environmental Specialists—Computer Programmer Analysts—Biologists—Physical Scientists

Limited number of positions at grades GS-5 and GS-7
located in the Washington, DC metropolitan area. Some
Museum Technician positions available in Harpers Ferry,
WV.

Minerals Management Service

Filing Deadline: February 20

Engineering—Physical Sciences—Economics—Public Policy—Environmental Sciences

Limited number of positions located in Washington, DC;
Reston, Herndon, and Vienna, VA.

INTERNATIONAL TRADE COMMISSION

Filing Dates: January 15 through February 14

Economics—Business Administration—International Trade/Relations—Marketing—Finance—Computer Science— Law (1st and 2nd year)

Limited number of positions are available in the
Washington, DC metropolitan area at the GS-5/7/9 levels
and for 1st and 2nd year law students. To apply, submit an
SF-171 and OPM Form 1170/17.

DEPARTMENT OF JUSTICE

Offices, Boards, and Divisions of DOJ

Filing Dates: February 1 through February 28

Positions are in computer programming or other closely
related backgrounds at the GS-5/7/9/11 levels. Some posi-
tions will require a combination of computer science and le-
gal education or experience. Most positions require graduate
study and/or related work experience. All positions are lo-
cated in Washington, DC. To apply, submit an SF-171, OPM
Form 1170/17, a listing of any pertinent awards, and appro-
priate references to: U.S. Department of Justice, Summer
Employment Group III, Room 6259, 10th and Pennsylvania
Avenue, N.W., Washington, DC 20530.

Various Legal Divisions, Boards and Offices

Filing Deadline: October 3, 1986. (Although the filing date
predates publication of this announcement,
the information is included here as a
reference.)

Summer Law Intern Program

This program is administered by the Office of Attorney
Personnel Management, U.S. Department of Justice, Room
4311, Washington, DC 20530, and is designed for law stu-
dents who will have successfully completed 2 full years at
an ABA approved law school prior to the summer employ-
ment period. These positions are assigned a GS-7 level.

Some limited hiring of first year law students is done, with those positions assigned a GS-5 level. Summer law intern positions may also be offered to a law school graduate the summer between his/her graduation and commencement of judicial clerkship. These summer positions for graduates are assigned a GS-11 level. This program is scholastically oriented and highly competitive. Most positions are in Washington, DC. Any law student who is interested in being considered for the Summer Law Intern Program should contact his/her law school Placement Director at the end of August for instructions and application materials.

U.S. Attorneys' Offices

Filing Deadlines: Vary between November 12 and January 15

Summer Law Interns

About 100 positions at the GS-7 level in the 93 U.S. Attorneys' Offices located throughout the country and its possessions will be available for students during the summer of 1987. To qualify, students must have completed their second year of law school and be eligible for senior standing when they return to school in the fall.

You should apply directly to the U.S. Attorney's Office which you wish to be considered. CONTACT THAT OFFICE FOR ITS FILING DEADLINE. Addresses of the United States Attorneys' Offices are contained in the Legal Activities 1986-87 brochure available at all ABA approved law school placement offices and/or can be obtained from the telephone directory under the listing of "U.S. Government."

DEPARTMENT OF LABOR

Filing Deadline: March 1

Mathematical Statisticians—Computer Scientists—Industrial Hygienists—Engineers—Research Analysts—Management Analysts—Program Analysts—Legal Specialists—Library Technicians—Accountants—Part-Time Analysts—Workers Compensation Specialists—Economic Standards Advisors—Salary And Wage Specialists—Regulatory Analysts

Most positions are in Washington, DC or Arlington, VA. Applicants must submit an SF-171 and OPM Form 1170/17; those who fail to do so will be found ineligible. Applicants must show their grade point average for undergraduate and graduate coursework through their last completed semester on OPM Form 1170/17. For field positions, contact the appropriate Regional office listed in back of this announcement.

Office of the Solicitor

Filing Deadline: April 1

A limited number of legal internships are available in Washington, DC for students who have completed 2 years of school.

ATIONAL SCIENCE FOUNDATION

Deadline: April 15

Computer Science

Positions are located in Washington, DC. Applicants must submit an SF-171 and OPM Form 1170/17 which include all courses expected to be completed in spring 1987.

DEPARTMENT OF THE NAVY

Naval Research Laboratory

Filing Dates: February 16 through March 15

Engineering Analysts and other Administrative Specialists

A limited number of positions are available at the GS-5/7 levels in the Office of the Comptroller of the Navy in the Washington, DC metropolitan area. Must be a college graduate or possess equivalent experience. Jobs may involve budgetary programs and projects. Submit an SF-171 and OPM Form 1170/17 if applicable.

Naval Research Laboratory

Filing Dates: January 16 through February 13

Engineering—Physical Sciences

Positions are at GS-5 through GS-12 and are located in Southwest, Washington, DC. Since few positions are available in relation to the number of applicants, priority is given to applicants with a superior academic record. Include any pertinent awards and honors with application forms.

Consolidated Civilian Personnel Office, Washington

Filing Dates: January 15 through February 15

Astronomers—Mathematicians—Computer Specialists—Physical Science/Engineering Technicians

Limited number of positions, GS-5/7, are available in the Washington, DC metropolitan area. Applicants must submit a completed SF-171 and OPM Form 1170/17 listing all undergraduate courses including those to be completed in the spring. Indicate semester/quarter hours and grade for each course and the total number of semester/quarter hours completed toward degree requirements by the end of the current school year. Applicants must compute their grade point average on page 4 of OPM Form 1170/17.

OFFICE OF PERSONNEL MANAGEMENT

Filing Deadline: April 15

Management Analysts—Employee Development Specialists—Statisticians—other related positions

Positions are at the GS-5 through GS-12 levels. Applicants must be college graduates or possess the combination of education or experience related to the duties of the position to be filled.

Attach a transcript or list of college courses (OPM Form 1170/17). Also include any pertinent awards, special recognitions, or membership in honor associations with the application forms.

PENSION BENEFIT GUARANTY CORPORATION

Filing Deadline: February 1

Accounting—Economics—Finance—Mathematics—Actuarial Science—Law—Business Administration

A limited number of positions available at the GS-7/9 levels, located in Washington, DC. Submit an SF-171 and OPM Form 1170/17.

SECURITIES AND EXCHANGE COMMISSION

Filing Dates: November 15 through January 15 (Law Positions)

January 15 through March 15 (All Others)

Accounting—Finance—Economics—Business Administration—Law (2 years completed)

Limited number of positions located in Washington, DC and regional offices for candidates with a bachelor/graduate degree in the above major fields, or appropriate experience. All applicants must submit an SF-171 and OPM Form 1170/17.

DEPARTMENT OF STATE

Filing Deadline: November 1, 1986 (Although the filing date predates publication of this announcement, the information is included here as reference.)

Computer Programmers—International Relations Specialists—Foreign Affairs Analysts—Paralegal Specialists—Economics Assistants—Program Analysts

A lengthy background investigation is essential for all applicants. Because of this requirement, applications must be filed no later than November 1, 1986 for summer 1987. All positions are located in Washington, DC. Please contact the Department of State for information on forms to file:

U.S. Department of State
Recruitment Division
Box 12209, Rosslyn Station
Arlington, VA 22209-0317
Attn: Intern Coordinator

DEPARTMENT OF TRANSPORTATION

**Federal Highway Administration
Eastern Direct Federal Division**

Filing Dates: January 1 through April 15

Civil Engineers—Civil Engineering Technicians—Engineering Draftsmen

A limited number of GS-5 and above positions will be filled in Arlington, VA, and at various project locations throughout the Eastern United States. Preference will be given to Civil Engineering graduates with transportation, structures, or construction concentrations and to technicians with surveying, highway construction inspection, highway design, or computer-aided drafting/design backgrounds. Applicants must submit an SF-171 and include their grade point average on their OPM Form 1170/17. Applications will not be returned and only candidates selected for employment will be notified.

DEPARTMENT OF THE TREASURY

Internal Revenue Service

Filing Deadline: March 1

Architecture—Public/Business Administration—Mathematics—Statistics—Psychology—Law (2 years completed)—Industrial Organization Psychology (Master's degree or better required)—Economics—Public Relations—Operations Research—Labor Management Relations—Computer Science—Printing Management—Education—Architectural Engineering—Journalism—Communications

Positions are located in the Washington, DC area. Applicants must submit an SF-171 and OPM Form 1170/17. Include a narrative statement of career interests. Page 4 of the OPM Form 1170/17 must be completed with appropriate boxes checked and grade point average computed. All undergraduate courses and semester/quarter hours must be listed, including those completed in spring 1987. The month and year the degree is expected should be shown on the SF-171. Law students must provide a list of law school courses. Applicants will be considered ineligible if all forms are not complete when they are submitted.

Architectural Intern GS-5

The Architect Intern must have completed all academic requirements for a bachelor's degree in architecture. Sides of work performed and OPM Form 1170/17 must be submitted with the application for employment. The Intern must have good drafting skills; knowledge of methodology and techniques of architecture; skill in applying this knowledge to carry out elementary assignments; and basic knowledge of architectural principles, techniques and concepts.

The Architect Intern works closely with the senior architects in the section. The employee is given assignments which are designed to orient him/her in the application of academic theories and basic elementary principles of architectural design work. The intern will perform specified assignments pertaining to the architectural design and drafting of related mechanical and electrical systems for office buildings and computer facilities, and will prepare layouts and detailed drawings.

Application procedures outlined above must be followed.

U.S. Customs Service

Filing Deadline: March 13

Customs Inspectors, GS-5

250 positions nationwide. Applicants will need to obtain a passing score on the OPM Customs Inspector Examination. Arrangements will be made to test applicants noncompetitively. Background investigations and medical examinations are required. Mandatory overtime, weekend, holiday, and shift work are required. Submit an SF-171 and Notice of Results from the Customs Inspector Examination to:

U.S. Customs Service
Office of Human Resources
Operations Division,**
Summer Customs Inspector Program
P.O. Box 7747
Washington, D.C. 20044

** Note: Indicate appropriate branch on mailing address.

Branch A—New York Region

J.F.K.
New York Seaport
Newark

Branch B—North Central, Northeast Regions

Idaho	North Dakota	Pennsylvania
Utah	Nebraska	Vermont
Montana	Kentucky	Wisconsin
South Dakota	Maine	Michigan
Ohio	Connecticut	Illinois
New York	Kansas	Indiana
New Hampshire	Minnesota	Maryland
Wyoming	Iowa	Rhode Island
Colorado	Missouri	

Branch C—Southeast, Southwest Regions

North Carolina	New Mexico	Puerto Rico
Arizona	West Virginia	Florida
Virginia	Georgia	Texas
South Carolina	Oklahoma	

Branch D—Pacific, South Central Regions

Tennessee	Washington	Alaska
Alabama	Hawaii	Mississippi
Nevada	Louisiana	California
Arkansas	Oregon	

Office of the Comptroller of the Currency

Filing Deadline: January 31 (Law Clerks)
February 28 (All Others)

Law Clerks—Finance—Economics—Business Administration

Approximately 6 positions for Law Clerks available in Washington, DC. (Voluntary work program to gain experience available continuously.) Also available will be approximately 10 positions in the areas of finance, economics and business administration.

Bureau of the Public Debt

Filing Dates: February 1 through February 21

Accountants

Approximately 3 positions at grades GS-5/7 will be available in Washington, DC.

United States Mint

Filing Deadline: April 15

Accounting Technicians—Computer Assistants—Marketing Assistants—Program Assistants

A limited number of positions will be located in Washington, DC; Denver, CO; West Point, NY; Philadelphia, PA; Fort Knox, KY; and San Francisco, CA. Applications should be submitted directly to the location desired.

Financial Management Service

Filing Dates: January 15 through March 15

Computer Systems Analysis and Programming—Accounting—Computer Specialists—Financial Program Analysis

A limited number of positions will be available in the metropolitan Washington, DC area and Prince George's Plaza vicinity.

U.S. INFORMATION AGENCY (USIA)

Filing Dates: No specific deadline. These are unpaid volunteer positions.

Journalism—International Relations—Economics—Political Science—Law—Computer Science—Communications (Television)—Accounting—Business Administration—Area Studies

Applicants MUST submit an SF-171 and OPM Form 1170/17. Page 4 of the OPM Form 1170/17 must be completed with appropriate boxes checked and grade point average computed. All undergraduate courses must be listed, including those completed in the spring. On the SF-171, provide the number of semester or quarter hours to be completed by the end of the school year. The month and year of the degree is expected should also be shown.

Specify in block 2 on your SF-171 your area of interest. A background investigation is required. Positions are located in Washington, DC

USIA—VOICE OF AMERICA

Filing Deadline: March 1

Student Interns—GS-5/7/9—Opportunities exist for students with a background in Journalism—International Relations—Broadcasting—Communication—Political Science—Engineering—Personnel Administration (limited positions)

After the initial screening, the highly qualified applicants may be required to submit a writing sample. Foreign language proficiency is desirable for some positions. Positions are located in Washington, DC. A complete background investigation is required. Submit an SF-171 and OPM Form 1170/17.

VETERANS ADMINISTRATION

Filing Deadline: March 15

Hospital Administration—English/Journalism—Statistics—Safety/Fire Protection—Accounting—Engineering—Textile and Consumer Economics—Business Administration—Personnel Administration—Interior Design—Computer Science—Library Science—Epidemiology—Law

Limited number of positions will be available at the VA's Central Office. Applicants must submit a completed SF-171 and OPM Form 1170/17, including those courses completed in the spring. Applications will not be returned and only candidates selected for employment will be notified.

For employment at VA facilities outside of Washington, DC, contact the personnel office at the medical center, regional office or the data processing center where you wish to work.

GROUP IV—JOBS IN TRADES AND LABOR OCCUPATIONS

Group IV jobs are in the trades and labor occupations. Most of the jobs are laborers' jobs and no particular education or experience is required. This group may include such jobs as animal caretaker, laboratory worker, printing plant worker, etc. Some jobs in the trades occupations may be available also. For these jobs you **must** have the ability to do the work, i.e., for Carpenter's Helper, you must have the ability to do carpentry work.

Trades and labor workers are paid according to the local prevailing rates, which vary with location.

To apply for a job in this group, you should send a completed SF-171 directly to the agencies and departments where you wish to work **no later than April 15, 1987**, unless otherwise specified in the appropriate supplement to this announcement. The addresses of agencies and departments may be obtained from Federal Job Information/Testing Offices or from local telephone directories under the listing "United States Government."

Who May Apply

To apply for jobs in this group, you must be at least 16 years of age.

Department of the Army applicants:

Submit an SF-171 by **January 30** for laborer positions at Headquarters, U.S. Army Laboratory Command located in Adelphi, MD and Woodbridge, VA.

For laborer positions in all other Army activities in MD, VA, and DC, submit a completed and signed SF-171 by **March 13**. Applications will not be returned and only candidates selected for employment will be notified. Consideration cannot be guaranteed if application is sent to any other Department of the Army office.

Department of the Interior—Minerals Management Service applicants:

Filing Deadline: February 20

Limited positions for laborers and motor vehicle operators located in Herndon, VA and Washington, DC.

Department of the Interior—National Park Service applicants:

Filing Deadline: January 15 (POSTMARKED)

Positions which include laborers, maintenance workers and motor vehicle operators are available nationwide. Applicants interested in wage grade positions should contact the Regions servicing the area of interest for specific information and applications. APPLICATIONS POSTMARKED AFTER JANUARY 15 WILL NOT BE ACCEPTED.

Department of the Treasury—United States Mint applicants:

Filing Deadline: April 15

A limited number of positions for laborers will be located in Denver, CO; West Point, NY; Philadelphia, PA; Fort Knox, KY; San Francisco, CA; and Washington, DC. Applications should be submitted to the location desired.

**GROUP V—SUMMER EMPLOYMENT
FOR NEEDY YOUTH
(SUMMER AID
PROGRAM)**

Each year the Federal government participates with private industry in providing summer jobs for economically disadvantaged youths at least 16 years of age. This program is specifically designed to provide jobs for young people from low income families or for youths who need income to return to school in the fall.

Youths who are employed under the Summer Aid Program have the opportunity to make use of the skills they already have, and, through special training and on-the-job experience, are able to develop new skills. The rate of pay under this program is the Federal minimum wage rate set by the Fair Labor Standards Act, currently \$3.35 per hour.

Young people who are interested in these summer jobs should register with the local office of their State Employment Service and must meet certain family income criteria to be referred for jobs filled through this program. The address in each community can be found in local telephone directories under the State Government listings. In those locations where there are no offices of the State Employment Service or where these offices advise that they are unable to provide referrals to jobs, contact the local Office of Personnel Management Area Office for information on referral procedures. Addresses of Office of Personnel Management offices can be found on page 21 of this announcement.

Office of Personnel Management Federal Job Information/Testing Offices

Contact the Federal Job Information/Testing Office which is nearest the location where you would like to work for information on job opportunities in that area and the forms needed to apply.

ALABAMA Montgomery: Guthrie Building 36 Governors Dr., S.W., 35801 (205) 544-5802	GUAM Agaña: Pacific News Building 238 O'Hara St., Rm. 902, 96910 472-7451	MISSOURI (Continued) St. Louis: Old Post Office, Rm. 400 815 Olive St., 63101 (314) 425-4285	PENNSYLVANIA (Continued) Pittsburgh: Federal Building 1000 Liberty Ave., Rm. 119, 15222 (412) 644-2755
ALASKA Anchorage: Federal Building 11 C St., Box 22, 99513 (907) 271-5821	HAWAII Honolulu (and other Hawaiian Islands and overseas): Federal Building, Rm. 5316 300 Ala Moana Blvd., 96850 (808) 546-7108	MONTANA (See Colorado listing)	PUERTO RICO San Juan: Federico Degetau Federal Building Carlos E. Chardon St. Hato Rey, P.R. 00918 (809) 753-4209
ARIZONA Phoenix: U.S. Postal Service Building 2 N. Central Ave., 85004 (2) 261-4736	IDAHO (See Washington listing)	NEBRASKA Omaha: U.S. Courthouse and Post Office Bldg. Rm. 1010, 215 N. 17th St., 68102 (402) 221-3815	RHODE ISLAND Providence: John O. Pastore Federal Building, Rm. 310, Kennedy Plaza, 02903 (401) 528-5251
KANSAS Topeka: Federal Bldg., Third Floor 1 W. Capitol Ave., 72201 (1) 378-5842	ILLINOIS Chicago: 175 W. Jackson Blvd., Rm. 519, 60604 (312) 353-6192	NEVADA (See Sacramento, CA listing)	SOUTH CAROLINA Charleston: Federal Building 334 Meeting St., 29403 (803) 724-4328
CALIFORNIA Los Angeles: Federal Building, 3rd Floor S. Figueroa, 90017 (2) 894-3360	INDIANA Indianapolis: Minton-Capehart Federal Building 575 N. Pennsylvania Ave., 46204 (317) 269-7161	NEW HAMPSHIRE Portsmouth: Thomas J. McIntyre Fed. Bldg., Rm. 104 80 Daniel Street, 03801 (603) 431-7115	SOUTH DAKOTA (See Colorado listing)
COLORADO Denver: 9 J St., Rm. 100, 95814 (303) 551-1464	IOWA Des Moines: 210 Walnut St., Rm. 191, 50309 In Scott County dial (312) 353-5136 and in Pottawatomie County dial (402) 221-3815	NEW JERSEY Newark: Peter W. Rodino, Jr., Federal Building 970 Broad Street, 07102 (201) 645-3673 In Camden, dial (215) 597-7440	TENNESSEE Memphis: 100 N. Main Building, Suite 1312, 38103 (901) 521-3956
CONNECTICUT Hartford: Box 25167, 80225 (203) 236-4160 Locally located at 12345 W. Alameda Ave., Lakewood, CO	KANSAS Wichita: One-Twenty Building, Rm. 101 120 S. Market St., 67202 (316) 269-6106 In Johnson, Leavenworth and Wyandotte Counties dial (816) 374-5702	NEW MEXICO Albuquerque: Federal Building 421 Gold Avenue., S.W., 87102 (505) 766-5583 In Dona Ana, Otero and El Paso Counties, dial (505) 766-1893	TEXAS Dallas: Rm. 6B4, 1100 Commerce St., 75242 (214) 767-8035 Houston: 701 San Jacinto St., 4th Floor, 77002 (713) 226-2375 San Antonio: 643 E. Durango Blvd., 78206 (512) 229-6611 or 6600
DELAWARE Dover: Box 25167, 80225 (203) 236-4160 Locally located at 12345 W. Alameda Ave., Lakewood, CO	KENTUCKY (See Tennessee listing)	NEW YORK New York City: Jacob K. Javits Federal Building 26 Federal Plaza, 10278 (212) 264-0422 Syracuse: James N. Hanley Federal Building 100 S. Clinton St., 13260 (315) 423-5660	UTAH (See Colorado listing)
FLORIDA Tallahassee: Box 25167, 80225 (203) 236-4160 Locally located at 12345 W. Alameda Ave., Lakewood, CO	LOUISIANA New Orleans: F. Edward Hebert Building 610 S. Maestri Pl., Rm. 802, 70130 (504) 589-2764	NORTH CAROLINA Raleigh: Federal Building, 310 New Bern Ave. P.O. Box 25069, 27611 (mailing address) (919) 856-4361	VERMONT (See New Hampshire listing)
GEORGIA Atlanta: Box 25167, 80225 (203) 236-4160 Locally located at 12345 W. Alameda Ave., Lakewood, CO	MAINE (See New Hampshire listing)	NORTH DAKOTA (See Colorado listing)	VIRGINIA Norfolk: Federal Building, Rm. 220 200 Granby Mall, 23510-1886 (804) 441-3355
IDAHO Boise: Federal Building and U.S. Courthouse Hughey Ave., 32801 420-6148 or 6149	MARYLAND Baltimore: Garmatz Federal Building 101 W. Lombard Street, 21202 (303) 962-3822	OHIO Dayton: Federal Building 200 W. 2nd St., 45402 (513) 225-2720	WASHINGTON Seattle: Federal Building 915 Second Ave., 98174 (206) 442-4365
ILLINOIS Chicago: Box 25167, 80225 (203) 236-4160 Locally located at 12345 W. Alameda Ave., Lakewood, CO	MASSACHUSETTS Boston: John W. McCormack Post Office and Courthouse (Lobby), 02109 (617) 223-2571	OKLAHOMA Oklahoma City: 200 N.W. Fifth St., Rm. 205, 73102 (405) 231-4948	WEST VIRGINIA Charleston: Federal Building, Rm. 1017 500 Quarrier St., 25301 (304) 347-5174
INDIANA Indianapolis: Box 25167, 80225 (203) 236-4160 Locally located at 12345 W. Alameda Ave., Lakewood, CO	MICHIGAN Detroit: 477 Michigan Ave., Rm. 585, 48226 (313) 226-6950	OREGON Portland: Federal Building 1220 S.W. Third St., 97204 (503) 221-3141	WISCONSIN Residents in Counties of Grant, Iowa, Lafayette, Dane, Green, Rock, Jefferson, Walworth, Waukesha, Racine, Kenosha and Milwaukee should dial (312) 353-6189 for Job Information. All other Wisconsin residents should refer to the Minnesota listing for Job Information in their area.
MISSISSIPPI Jackson: 100 W. Capitol St., Suite 335, 39269 (601) 985-4585	MINNESOTA Twin Cities: Federal Building Ft. Snelling, Twin Cities, 55111 (612) 725-4430	PENNSYLVANIA Harrisburg: Federal Building, Rm. 168 P.O. Box 761, 17108 (717) 782-4494 Philadelphia: Wm. J. Green, Jr. Federal Building 600 Arch St., Rm. 1416, 19106 (215) 597-7440	WYOMING (See Colorado listing)

ADDRESSES OF DEPARTMENTS AND AGENCIES

Listed below are the addresses for the departments and agencies listed in Group I, Group II, and Group III. The names of the departments and agencies are printed in capital letters, with component organizations of the agencies and departments in small print. Include the name of the agen-

cy, department, and/or its component organization in the address. Before you file your application forms be sure you have filled them out completely and all of the information requested is included. Address your correspondence to the summer employment coordinator.

• AGENCY FOR INTERNATIONAL DEVELOPMENT

2401 E St., N.W.
Room 1127, State Annex 1
Washington, DC 20523
Attn: Summer Employment Coordinator

• DEPARTMENT OF AGRICULTURE Agricultural Research Service

Attn: Summer Employment Coordinator
Personnel Branch, Rm. 123
Building 003
Beltsville, MD 20705

Animal & Plant Health Inspection Service

U.S. Dept. of Agriculture
Room 1134-S
14th and Independence Ave., S.W.
Washington, DC 20250

For Veterinary Student Trainee positions:

USDA, APHIS
Field Servicing Office
Butler Square West
100 North 6th Street
Minneapolis, MN 55403

Forest Service Regional Offices

(MT, ND, Northern ID)
Northern Region
Federal Building,
P.O. Box 7669
Missoula, MT 59807

(CO, WY, SD, NE, KS)
Rocky Mountain Region
11177 West 8th Ave.,
P.O. Box 25127
Lakewood, CO 80225

(AZ, NM)
Southwestern Region
Federal Building
517 Gold Ave., S.W.
Albuquerque, NM 87102

(UT, NV, Southern ID)
Intermountain Region
Federal Building
324-25th St.,
Ogden, UT 84401

(CA) Pacific Southwest Region
630 Sansome St.
San Francisco, CA 94111

(OR, WA) Pacific Northwest Region
319 SW Pine St.,
P.O. Box 3623
Portland, OR 97208

(All Southern States)
Southern Region
1720 Peachtree Rd., N.W.
Atlanta, GA 30367

(MN, WI, IA, ND, IL, IN, OH, WV, PA, MI,
NY, New England States)
Eastern Region
310 W. Wisconsin Ave., Rm. 500

Milwaukee, WI 53203
(AK) Alaska Region
Federal Office Building
P.O. Box 1628
Juneau, AK 99802

OP-Personnel Operations

Employment Branch, Room 25-W
14th and Independence Ave., S.W.
Washington, DC 20250
Attn: Summer Employment Coordinator

• DEPARTMENT OF THE AIR FORCE

Air Force District of Washington
Civilian Personnel Office
AFDW/DPCS
The Pentagon, Rm. 5E885
Washington, DC 20330-6420
Attn: Summer Employment Coordinator

Andrews Air Force Base

Civilian Personnel Office
1776 MSSQ/DPCA
Andrews AFB, MD 20331-5964
Attn: Ann. #414

• DEPARTMENT OF THE ARMY Headquarters, U.S. Army Laboratory Command

Attn: SLCIS-CP-RP
2800 Powder Mill Road
Adelphi, MD 20783-1145

The Judge Advocate General's Corps Professional Recruiting Office (Summer Intern)

Ft. Belvoir, VA 22060-5818

ALL Other Army Activities in MD, DC, and VA:

Summer Employment Program
The Pentagon, Rm. 3D727
Washington, DC 20310-6800

• DEPARTMENT OF COMMERCE

Bureau of the Census
Summer Employment Coordinator
Personnel Division
Washington, DC 20233

National Oceanic and Atmospheric Administration

Summer Employment Coordinator
RAS/DC2
11420 Rockville Pike
Rockville, MD 20852

Patent and Trademark Office

Summer Employment Coordinator
Office of Personnel, C&E
Crystal Park #1, Suite 700
Washington, DC 20231

Other Commerce Organizations in MD, DC, and VA:

Summer Employment Coordinator
Room 1069 Herbert C. Hoover Building
14th & Constitution Ave., N.W.
Washington, DC 20230

• DEPARTMENT OF DEFENSE

Defense Communications Agency
Attn: Code H361—Summer Employment
Coordinator
Washington, D.C. 20305-2000

Defense Logistics Agency

DLA Administrative Support Center
Attn: DASC-KS
Cameron Station
Alexandria, VA 22304-6130

Defense Contract Administration Services

Region Boston
Civilian Personnel—External Staffing Group
495 Summer Street
Boston, MA 02210-2184

Defense Contract Administration Services

Region Los Angeles
Attn: DCASR LA-KSSS
222 N. Sepulveda Blvd.
El Segundo, CA 90245-4320

Defense Depot Tracy

Office of Civilian Personnel
Tracy, CA 95376-5000

Defense General Supply Center

Office of Civilian Personnel
Attn: DGSC-KSS
Richmond, VA 23297-5000

Defense Mapping Agency

Consolidated Personnel Services Office
Attn: Summer Employment Coordinator
U.S. Naval Observatory, Bldg. 56
Washington, DC 20305-3000

Defense Mapping Agency

Hydrographic/Topographic Center
6500 Brookes Lane
Attn: Personnel Office, Special Programs Branch
Washington, DC 20315-0030

Uniformed Services University of the Health Sciences

Summer Employment Coordinator
Civilian Personnel Office
4301 Jones Bridge Road
Bethesda, MD 20814-4799

Washington Headquarters Services

Directorate for Personnel and Security
Office of the Secretary of Defense
Summer Employment Program Coordinator
P.O. Box 15249
Arlington, VA 22215

• DEPARTMENT OF ENERGY

Summer Employment Coordinator, MA-205.2
1000 Independence Ave., S.W.
Room 4H-062
Washington, DC 20585

• ENVIRONMENTAL PROTECTION AGENCY

401 M. St., S.W.
Headquarters Employment Center
Attn: Summer Employment Coordinator
PM-212
Washington, DC 20460

• EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

Personnel Management Services
Summer Employment Coordinator
2401 E St., N.W., Room 319
Washington, DC 20507

• FEDERAL EMERGENCY MANAGEMENT AGENCY

Office of Personnel
500 C St., S.W.
Room 814, Attn: V. Drew
Washington, DC 20472

FEDERAL HOME LOAN BANK BOARD

Personnel Operations Division
1700 G St., N.W.
Washington, DC 20548

• **GENERAL ACCOUNTING OFFICE**

Personnel—Room 4650
441 G. St., N.W.
Washington, DC 20548

• **GENERAL SERVICES ADMINISTRATION**

Office of Personnel, Room 1030
7th & D. Streets, SW
Washington, DC 20407

• **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

Office of the Secretary, (OS, OHDS, FSA)
Summer Employment Coordinator
Division of Personnel and Payroll Operations
Room 4346, HHS North Building
330 Independence Avenue, S.W.
Washington, DC 20201

For positions in Baltimore, MD:
Ms. Florence Campf, OGC
Room 806, Altmeyer Building
6401 Security Blvd.
Baltimore, MD 21235

Public Health Service Agencies:

Alcohol, Drug Abuse, and Mental Health

Administration (ADAMHA)
Summer Employment Coordinator
5600 Fishers Lane, Room 15C-18
Rockville, MD 20857

Centers for Disease Control (CDC)

Summer Employment Coordinator
1600 Clifton Road, N.E.
Atlanta, GA 30333

Food and Drug Administration (FDA)

Summer Employment Coordinator
5600 Fishers Lane, Room 15C-18
Rockville, MD 20857

Health Resources and Services

Administration (HRSA)
Summer Employment Coordinator
5600 Fishers Lane, Rm. 14A-46
Rockville, MD 20857

National Institutes of Health (NIH)

Summer Employment Coordinator
Building 31, Rm. B3C15
9000 Rockville Pike
Bethesda, MD 20205

Office of the Assistant Secretary for Health (OASH)

Summer Employment Coordinator
Personnel Office
5600 Fishers Lane, Rm. 17A-07
Rockville, MD 20857

Saint Elizabeths Hospital (SEH)

Summer Employment Coordinator
E Building
2700 Martin Luther King, Jr., Ave., S.E.
Washington, DC 20032

• **DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Personnel Office
Room 2258 451 7th St., S.W.
Washington, DC 20410

• **DEPARTMENT OF THE INTERIOR**

Bureau of Mines
Division of Personnel
2401 E. St., N.W.
Washington, DC 20241

Bureau of Land Management
Room 3626

18th & C Sts., N.W.
Washington, DC 20240

U.S. Geological Survey
Summer Employment Coordinator
Headquarters Personnel Office
12201 Sunrise Valley Dr., MS-215
Reston, VA 22092

Minerals Management Service
12203 Sunrise Valley Dr., MS-634 (SE)
Reston, VA 22091

Office of the Secretary
Summer Employment Coordinator
Personnel Office, Rm. 5456
Main Interior Bldg.
18th & C. Sts., N.W.
Washington, DC 20240

National Park Service
(For jobs in Washington, DC)*
Room 2328—P.O. Box 37127
18th & C. Sts., N.W.
Washington, DC 20013-7127

(ME, NH, VT, MA, RI, CT, NJ)
North Atlantic Region
15 State Street
Boston, MA 02109

(PA, MD, WV, DE, VA)
Mid-Atlantic Region*
143 South 3rd St.
Philadelphia, PA 19106

Metropolitan Washington, DC
(Including nearby MD, VA, WV)
National Capital Region
1100 Ohio Drive, S.W.
Washington, DC 20242

(MT, ND, SD, WY, UT, CO)
Rocky Mountain Region*
655 Parfet Street
P.O. Box 25287
Denver, CO 80225

(AZ, CA, NV, HI)
Western Region
450 Golden Gate Avenue
Box 36063
San Francisco, CA 94102

(AR, LA, NM, OK, TX)
Southwest Region
P.O. Box 728
Santa Fe, NM 87501

(AR, FL, GA, KY, MS, NC, SC, TN, PR, VI)
Southeast Region*
75 Spring Street, S.W.
Atlanta, GA 30303

(OH, IN, MI, WI, IL, MN, IA, MO, NE, KS)
Midwest Region
1709 Jackson Street
Omaha, NE 68102

(ID, OR, WA)
Pacific Northwest Region*
83 South King Street
Suite 212
Seattle, WA 98104

(AK)
Alaska Region*
2525 Gambell Street
Anchorage, AK 00503

Office of Surface Mining, Reclamation and Enforcement

(For jobs in the metropolitan Washington, DC area)
1951 Constitution Ave., N.W., Room 10
Washington, DC 20240

(For jobs in KY, AL, TN, VA, WV, PA, OH, IN, IL)
Eastern Technical Center
Ten Parkway Center
Pittsburgh, PA 15220

(For jobs in NM, WY, OK, MO, CO)
Technical Center—West
Brooks Tower, 1020 15th Street
Denver, CO 80202

• **INTERNATIONAL TRADE COMMISSION**

Office of Personnel
Summer Coordinator
701 E. St., N.W.
Washington, DC 20436

• **DEPARTMENT OF JUSTICE**
Offices, Boards, and Divisions

Summer Employment
Room 6259
10th & Pennsylvania Ave., N.W.
Washington, DC 20530

Bureau of Prisons

Personnel Staffing Office
320 First St., N.W., Room 410
Washington, DC 20534

Drug Enforcement Administration

Personnel Office
Summer Employment Coordinator
1405 I. St., N.W., Room 817
Washington, DC 20537

Executive Office for U.S. Attorneys

Patrick Henry Building
Personnel, Room 9322
Washington, DC 20530

Immigration and Naturalization Service

Director, Personnel Division
425 I Street, N.W., Room 6021
Washington, DC 20531

Office of Justice Programs

Personnel Office
Indiana Building, Room 603
633 Indiana Ave., N.W.
Washington, DC 20531

U.S. Marshals Service

Personnel Officer
One Tysons Corner
McLean, VA 22102

Attorney Personnel

Director, Office of Attorney
Personnel Management
U.S. Department of Justice
Room 4311
10th & Pennsylvania Ave., N.W.
Washington, DC 20530

• **DEPARTMENT OF LABOR**

(For Washington, D.C.)
Summer Employment Coordinator
OASAM/DPM
Room N5476
200 Constitution Avenue, NW
Washington, DC 20210

(For the Office of the Solicitor)
Office of Management
200 Constitution Ave., N.W., Rm. S4309
Washington, DC 20210

Regional Offices

(CT, ME, MA, NH, VT, RI)
Rm. 1001, JFK Federal Bldg.
Government Center
Boston, MA 02203

(NY, NJ, PR, VI)
Room 3230
1515 Broadway
New York, NY 10036

(DE, MD, PA, VA, WV)
Room 14240
3535 Market Street
Philadelphia, PA 19104

(AL, FL, GA, MS, SC, NC, TN, KY)
Room 274
1371 Peachtree St., N.E.
Atlanta, GA 60604

(IL, IN, MI, MN, OH, WI)
10th Fl. Federal Office Bldg.
230 S. Dearborn St.
Chicago, IL 60604

(AR, LA, NM, OK, TX)
Rm. 739, 555 Griffin Square Bldg.
Griffin and Young Sts.
Dallas, TX 75202

(IA, KS, MO, NE)
Room 3200
911 Walnut St.
Kansas City, MO 64106

(CO, MT, ND, SD, UT, WY)
Rm. 1525 Federal Office Bldg.
1961 Stout St.
Denver, CO 80294

(AK, ID, OR, WA)
3144 Federal Office Bldg.
909 First Ave.
Seattle, WA 98174

(AZ, CA, HI, NV, GU)
Rm. 10064 Federal Office Bldg.
450 Golden Gate Ave.
San Francisco, CA 94102

• **NATIONAL CREDIT UNION ADMINISTRATION**
Attn: Summer Employment Coordinator
Personnel Office, Room 7010
1776 G Street, N.W.
Washington, DC 20456

• **NATIONAL SCIENCE FOUNDATION**
Division of Personnel and Management
1800 G St., N.W., Room 208
Washington, DC 20550
Attn: Sylvia Lavella

• **DEPARTMENT OF THE NAVY**
Secretariat/Headquarters
Civilian Personnel Office
Department of the Navy
Attn: Summer Employment Coordinator
Crystal Plaza #6, Rm. 500
Washington, DC 20360

Consolidated Civilian Personnel Office,
Crystal City
Crystal Mall #2
Room 515
Washington, DC 20376

Consolidated Civilian Personnel Office
Washington
Attn: Summer Coordinator
Bldg. 200, Ground Floor
Washington Navy Yard
Washington, DC 20374-2000

Naval Medical Command
National Capital Region
Attn: Bldg. 1, Tower 12
8901 Wisconsin Ave.
Bethesda, MD 20814

U.S. Naval Research Laboratory
Code 1813.2—Summer
455 Overlook Ave., S.W.
Washington, DC 20375-5000

• **OFFICE OF PERSONNEL MANAGEMENT**
Recruitment and Development Branch
Room 1469
1900 E St., N.W.
Washington, DC 20415

• **PENSION BENEFIT GUARANTY CORPORATION**
2020 K St., N.W.
Washington, DC 20006

• **SECURITIES AND EXCHANGE COMMISSION**
450 5th St., N.W.
Attn: Summer Coordinator
Washington, DC 20549

• **DEPARTMENT OF STATE**
Recruitment Division
Box 9317—Rosslyn Station
Arlington, VA 22209-0317
Attn: Summer Employment Coordinator

• **DEPARTMENT OF TRANSPORTATION**
Office of the Secretary
Central Employment Information Office
400 Seventh St., S.W. Rm. 9405
Washington, DC 20590

Federal Highway Administration
Eastern Direct Federal Division
Personnel Office, Rm. 313
1000 North Glebe Road
Arlington, VA 22201-4799

• **DEPARTMENT OF THE TREASURY**

Note: Please address all applications to the attention of the Summer Employment Coordinator.

Office of the Secretary
Office of Personnel Resources
Room 1319—Main Treasury
15th & Pennsylvania Ave., N.W.
Washington, DC 20220

Office of the Comptroller of the Currency
Staffing and Operations—2nd Floor
490 L'Enfant Plaza, S.W.
Washington, DC 20219

U.S. Customs Service
Office of Human Resources
1301 Constitution Ave., N.W.
Washington, DC 20229

Financial Management Service
Treasury Annex Bldg., Room 444
Madison Pl. & Pennsylvania Ave., N.W.
Washington, DC 20226

Internal Revenue Service
1111 Constitution Ave., N.W.
Room 1042
Washington, DC 20224

United States Mint
Room 655
633 3rd St., N.W.
Washington, DC 20220

Bureau of the Public Debt
Employment Branch, Rm. 236-1
13th and C Sts., S.W.
Washington, DC 20226

Bureau of Alcohol, Tobacco and Firearms
Personnel Office, Room 1215
1200 Pennsylvania Ave., N.W.
Washington, DC 20226

• **U.S. INFORMATION AGENCY**
Office of Personnel
Special Services Branch
M/POSE Room 524
301 4th St., S.W.
Washington, DC 20547

For Group I: Attn: Mrs. W. Lucas
For Groups II and III: Attn: Ms. Cynthia Bell

• **USIA—VOICE OF AMERICA**
Office of Personnel
VOA/POC-SM, Room 1192
330 Independence Ave., S.W.
Washington, DC 20547

• **U.S. ARMS CONTROL AND DISARMAMENT AGENCY**
Personnel Office, Room 5722
320 21st St., N.W.
Washington, DC 20451

• **VETERANS ADMINISTRATION**
VA Central Office (055B)
810 Vermont Ave., N.W.
Washington, DC 20420